



W-2 & 1099 REPORTING


The right options for easy wage and information reporting



Visit www.TaxCalcUSA.com
Call 1-866-929-2252



- >> EXPERT INFORMATION
- >> THE RIGHT PRODUCTS
- >> NO HASSLES



Your W-2 & 1099 Partner



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EXPERT INFORMATION

We're here to answer your questions and help you get the right information. Compliance rules and regulations sometimes change; we're committed to keeping you posted along the way.

THE RIGHT PRODUCT OPTIONS

We have everything you need to file and report wage and other information to the IRS and SSA. Available in many different formats to fit your tax and accounting software, we have the right forms for you. In addition, there are online filing and software options available.

NO HASSLES

Our goal is to deliver everything you need to run your business more successfully. We make year-end reporting and filing easy!

- Ordering is simple—W-2 & 1099 ordering guides, FAQs, and compatibility charts are all within this catalog for quick reference. For easy to understand compliance information, visit www.1099w2info.com. And if that's not enough, call us!
- Shipping is fast—Place your order by 1pm ET and your order will ship out the next business day—guaranteed!*

**If forms are in stock.*

The right options for easy W-2 & 1099 reporting

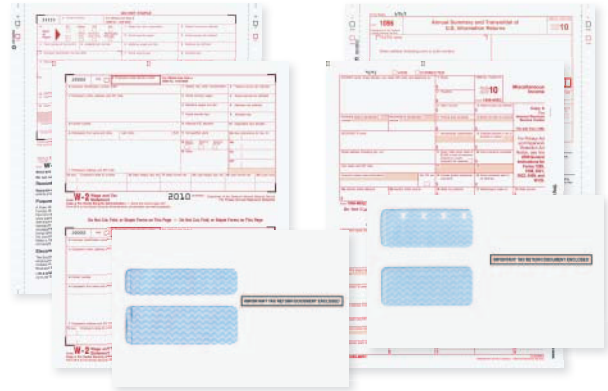
W-2 & 1099 FORMS IDEAL FOR ANY BUSINESS WITH MORE THAN 10 1099s OR W-2s TO FILE

PP. 6-25

IRS-Compliant Forms and Envelopes

This classic method of reporting W-2 & 1099 information gives you many options for efficiency. Our forms work with most software programs, and free samples are available to ensure compatibility.

- Preprinted laser forms
- Blank perforated laser paper
- Continuous forms
- Pressure seal forms
- Envelopes
- Transmittals and corrections
- Much more!



EZ1099W2.COM IDEAL FOR ANY BUSINESS WITH LESS THAN 25 1099s OR W-2s TO FILE

P. 26

The Easiest Way to File 1099s and W-2s Online

You enter or import 1099 & W-2 data online and EZ1099W2.com does the rest.

- Live online chat support
- E-file with the IRS and SSA
- Print and mail recipient copies
- Provide PDF payer copies for records
- File confirmation email

EZ1099W2.com contains the most commonly used forms:

1099-MISC	1099-R	W-2	941
1099-DIV	1099-S	W-2c	944
1099-INT	1099 Corrections		



WINFILER SOFTWARE IDEAL FOR ANY BUSINESS WITH MORE THAN 25 1099s OR W-2s TO FILE

P. 27

Complete 1099 & W-2 Reporting...from Start to Finish

Winfiler software makes it easy to enter data, then print and file annual wage and information reports, saving you time!

- All 1099, W-2, 1098, 5498 forms and more
- Quick corrections and transmittals
- E-filing capabilities
- Easy data import from QuickBooks® and most other software
- Unlimited number of payees and payers
- Easy-to-use, intuitive navigation
- Automatic data checking and annual data transfer
- Easy printing on blank or preprinted forms



**W-2 Parts
Required
Per State**

- State (Parts)**
 Alabama** (6)
 Alaska (4)
 Arizona (6)
 Arkansas (6)
 California (6)
 Colorado (6)
 Connecticut (6)
 Delaware** (6)
 District of Columbia (6)
 Florida (4)
 Georgia (6)
 Hawaii (6)
 Idaho (6)
 Illinois (6)
 Indiana (6)
 Iowa (6)
 Kansas (6)
 Kentucky** (6)
 Louisiana (6)
 Maine (6)
 Maryland** (6)
 Massachusetts (6)
 Michigan** (6)
 Minnesota (6)
 Mississippi (6)
 Missouri** (6)
 Montana (6)
 Nebraska (6)
 Nevada (4)
 New Hampshire (4)
 New Jersey (6)
 New Mexico (6)
 New York** (6)
 North Carolina (6)
 North Dakota (6)
 Ohio** (6)
 Oklahoma (6)
 Oregon (6)
 Pennsylvania** (6)
 Rhode Island (6)
 South Carolina (6)
 South Dakota (4)
 Tennessee (4)
 Texas (4)
 Utah (6)
 Vermont (6)
 Virginia (6)
 Washington (4)
 West Virginia (6)
 Wisconsin (6)
 Wyoming (4)

**Certain cities in these states require an 8-part W-2 form.

W-2 Ordering Guide

How many employees do you have?

Determines how many forms you need to order; order one form/set/kit for each employee, typically in increments of 25.

Which state(s) are you reporting to?

Determines how many parts you need and which forms you should order. See chart at left.

Do you need to file a copy with a city or local tax agency?

If yes, order 8-part forms (double quantity of Copy 2 forms).

Are you filing for one company (EIN) or multiple?

If filing for one company, you need one W-3 form—we include three free with your order of W-2s. If filing for more than three companies, order additional W-3 forms, one for each EIN.

How are you printing forms?

For laser and inkjet printers, use laser forms. For dot-matrix printers or typewriters, use continuous forms. If you process a larger volume of forms, consider using pressure seal to save time.

What type of software are you using?

Use the software compatibility chart on p.5 to determine the right forms, or request a free sample to test for data alignment.

Do you need blank or preprinted forms?

If your software prints only the employee data, use preprinted forms. If your software prints the employee data AND the form itself (boxes, etc.), use blank perforated laser paper.

How will you deliver forms to your employees?

Don't forget window envelopes made specifically for our forms for easy, secure mailing. For more efficient mailing, use self seal envelopes.

Options for Efficient Printing

>> BLANK FORMS

Use with software that prints the actual form (boxes, headers, etc.) AND employee data in one pass.

>> PREPRINTED FORMS

Use with software that prints only the employee data.

>> CONTINUOUS FORMS

Use with dot-matrix printers or typewriters.

>> PRESSURE SEAL FORMS

Ideal for easily printing and mailing a large volume of forms.

>> ENVELOPES

Secure delivery for all W-2 formats.

>> SETS & KITS

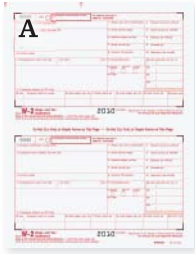
Get all the W-2 forms you need in one convenient set; some include envelopes too.

>> OTHER WAGE & WITHHOLDING FORMS

Quarterly and annual reporting forms, such as 940, 941 and 945 forms are also available; however, not shown in this catalog. Please call for details.

Form	Title	What to Report	To SSA by:	To IRS by:	To Recipient by:
W-2	Wage & Tax Statement	Wages, tips, other compensation; social security, Medicare, withheld income taxes; and advance earned income credit (EIC) payments. Include bonuses, vacation allowances, severance pay, certain moving expense payments, some kinds of travel allowances, and third-party payments of sick pay.	Last day of February (March 31st if e-filed)		January 31
W-2G	Certain Gambling Winnings	Gambling winnings from horse racing, dog racing, jai alai, lotteries, keno, bingo, slot machines, sweepstakes, wagering pools, etc. Generally, \$600 or more; \$1,200 or more from bingo or slot machines; \$1,500 or more from keno.		Last day of February (March 31st if e-filed)	January 31
W-2c	Corrected Wage & Tax Statement	Corrects errors on previously filed W-2s. A W-2c form must be provided to the employee, and a copy mailed to, or e-filed with the IRS (Internal Revenue Service). Do not file a W-2c to correct an address error only. Do not file a W-2c to correct an error on a W-2G form.	File with the employee and SSA as soon as error is discovered		

PREPRINTED FORMATS



Traditional, two employees per page



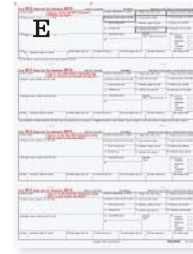
Condensed 2up, one employee, two copies per page



Condensed 3up, one employee, three copies per page



Condensed 4up Version 1, one employee, four copies per page



Condensed 4up Version 2, one employee, four copies per page



Continuous



BLANK FORMATS



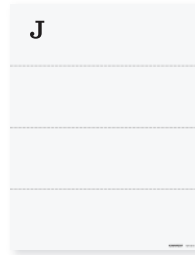
2up



Condensed 3up with 3/4" side perf



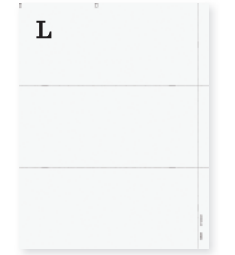
Condensed 4up, Version 1 Quadrant perf



Condensed 4up, Version 2 Horizontal perf



Universal Print W-2 and 1099s on one stock



Condensed 3up for QuickBooks & EasyACCT with 1/2" side perf

Software Compatible	W-2 Formats
1099 Convey	A,G,H,I
1099-ETC (AMS)	A, B, C, D, E, F, G, H, I, J, K
Abra	A, F, G, I
Acclivity	G, I
AME Software	A, G, H, I
AMS	A, B, C, D, E, F, G, H, I, J, K
Advanced Answers on Demand - Elite	A, D, I
ATX Client WriteUp	A, G, I, J
ATX W-2/1099	A, C, E, H, I, K
Blackbaud	A, E
CFS	G, I
Checkmark Software Inc.	A, F, G, K
Cheque-Mate Intl - Insta-Pay	H, I
Client Ledger System	A, B, C, D, E, F, G, H, I, J, K
Cougar Mountain Software	A, G
Creative Solutions Inc	A, B, D, G, I
DacEasy	A, D, E, F, G, H, I, J
DDI For Professionals	G, H
Drake	A, D, E, G
EasyACCT	A, D, I, L
EG Systems	A, B, C, D, E, F, G, H, I, J

Software Compatible	W-2 Formats
ElectroFile W2 & 1099	A, G, I
Executive Data Systems	A, F
Explorer Software	A, D
Howell	A, B, C, D, F, G, I
Infor (Mapics)	A, D, F
Information Returns Inc	G, I
JAT - Printview Plus	G, I
K & S Software Svcs	A, F
KSI Payroll	A, F, G
MAS 90	A, C, D, E, F, G, I, J, K, L
MAS 200	A, C, D, E, F, G, I, J
Medlin Accounting	A, D, G, I
Micronetics	A, G, I
MicroSoft Dynamics GP	A, D, F, I
Millennium Payroll	D, G, I
nP Systems-ATF Payroll	G, I
Pay-e	G, I
Padgett	G, I, K
Payroll Associates	I
Peachtree Accounting	I
Pensoft	A, G, I
PeopleSoft	A, F
Phoenix Phive - Payroll	A, D, G, I
Plenary Systems	A, F, I

Software Compatible	W-2 Formats
ProSystemfx	G, I, K
QuickBooks	A, I, L
Quicken	A, L
Red Wing Software	A, D, F, G, I
SAGE-Bus Works	A, C, D, F, G, I,
SAGE-MAS 90	A, C, D, E, F, G, I, J, K, L
SAGE Master Builder	A, F, G
SAGE Timberline Office	A, D, F, G, I
Software Control Group	G, I
STIFinancial	A, D, E, F, G
Tax Acctg Sys - W2/1099 Filer	A, B, C, D, E, G, H, I, J
Tax/Pack W2/1099	A, D, F, G, I
Tax Wise Client WU	A, G, I, J
TaxWise W2-1099	A, C, D, F, H, I, K
Taxware Systems Inc	G, I
Time+Plus	G, I
TruckersHelper	A
UBCC - Unified Payroll	A, D, G, I
W2 Pro	A, D, G, I
WinFiler	A, B, C, D, E, G, H, I, K
ZLC Software	D, I
Zpay - PayWindow	A, C, D

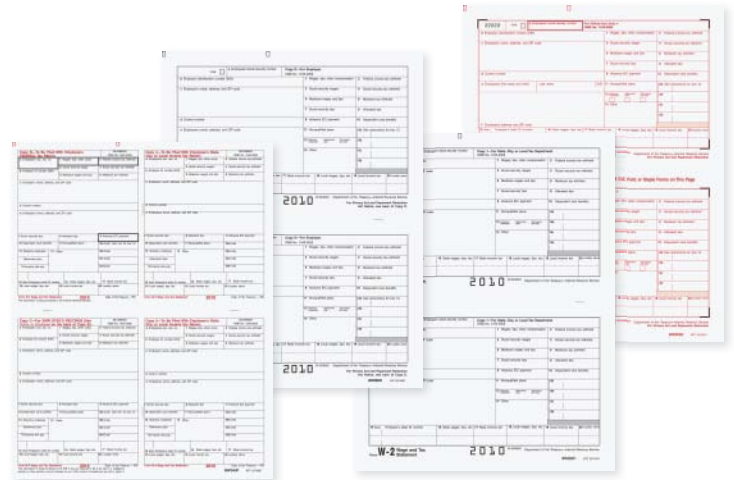
*All brand names are the property of their respective companies.

Save Time with W-2 Laser Sets & Kits

Order one set/kit and receive all the forms you need

W-2 CONDENSED LASER SETS

- IRS-approved forms guaranteed compatible with most W-2 software, see compatibility chart on p.5.
- Condensed employee copies are printed 2up, 3up or 4up on one page for maximum efficiency
- Employer copies are printed in the traditional format, with two employees per sheet
- Each 8½" x 11" sheet is developed in compliance with IRS regulations
- Three FREE W-3 transmittal forms are included with your order
- **Order the quantity equal to your number of employees in increments of 25 sets (Example: 17 employees order 25 sets; 67 employees order 75 sets)**



W-2 Condensed 4up 6pt Preprinted Set
W24UPS605

W-2 Condensed Preprinted 2up Sets*

Item #	Parts	Compatible Envelope
W2COMBS405	4pt	DWENV05
W2COMBS605	6pt	DWENV05
W2COMBS805	8pt	DWENV05

*If you need 2up condensed laser sets with blank paper, order traditional 2up blank paper sets on p.7.

**Software compatibility is limited, please see compatibility chart on p.5.

W-2 Condensed 3up Sets

Item #	Parts	Compatible Envelope
Preprinted Sets		
W23UPS405	4pt	3UPDWENV05
W23UPS605	6pt	3UPDWENV05
Blank Paper Sets		
3UPSET605	6pt	3UPDWENV05
*3UPSET6105	6pt	3UPDWENV05

*Employee instructions are printed on back

W-2 Condensed 4up Sets

Item #	Parts	Compatible Envelope
Version 1 Preprinted Sets		
W24UPS605	6pt	4UPDWENV05
W24UPS805	8pt	4UPDWENV05
Version 1 Blank Paper Sets		
4UPSET605	6pt	4UPDWENV05
*4UPSET6105	6pt	4UPDWENV05
4UPSET805	8pt	4UPDWENV05
*4UPSET8105	8pt	4UPDWENV05
Version 2 Preprinted Sets		
W24DOWN605	6pt	4DOWNENV05
W24DOWN805	8pt	4DOWNENV05
Version 2 Blank Paper Sets		
*4DWNSET605	6pt	4DOWNENV05
*4DWNSET805	8pt	4DOWNENV05

*Employee instructions are printed on back.

>> FORMS INCLUDED

Use the "Part Requirements by State" chart on p.3 to determine the parts needed for the state(s) in which you file.

Sets include all forms required for filing with federal, state and local agencies based on the number of parts needed.

Preprinted Condensed W-2 Sets

Form Copy	2up Forms			3up Forms		4up Forms	
	4pt	6pt	8pt	4pt	6pt	6pt	8pt
W-2 Employer Federal Copy A							
W-2 Employer State/City Copy 1	—		2	—			2
W-2 Employer File Copy D							
W-2 Employee State/City Copy 2	—		2	—	—	—	—
Employee 2up Copies B/C				—	—	—	—
Employee 3up Copies B/2/C	—	—	—			—	—
Employee 4up Copies B/2/C/2	—	—	—	—	—		

Blank Condensed W-2 Sets

Form Copy	3up Sheets		4up Sheets	
	6pt		6pt	8pt
W-2 Employer Federal Copy A				
Blank 2up Laser Paper				2
Blank 3up Laser Paper		—	—	—
Blank 4up Laser Paper	—	—		

W-3 TRANSMITTALS

You need one W-3 form to summarize all paper W-2 Copy A forms for a single company (EIN). Do not use W-3 forms when e-filing. If you need more than the THREE FREE copies we send with your W-2s, order #BW305.



W-2 KITS WITH ENVELOPES

Kits include all forms required for filing with federal, state and local agencies based on the number of parts needed and envelopes.

Use the “Part Requirements by State” chart on p.3 to determine the parts needed for the state(s) in which you file.

- Order the quantity equal to your number of employees in increments of 25 kits (*Example: 17 employees order 25 kits; 67 employees order 75 kits*)
- All kits include preprinted forms

W-2 Traditional 2up Preprinted Laser Kit

Item #	Parts	Included Envelope	Envelope Seal
W2TRADS4E	4pt	DWENVS05	Self Seal
W2TRADS4EG	4pt	DWENV05	Moisture Seal
W2TRADS6E	6pt	DWENVS05	Self Seal
W2TRADS6EG	6pt	DWENV05	Moisture Seal
W2TRADS8E	8pt	DWENVS05	Self Seal
W2TRADS8EG	8pt	DWENV05	Moisture Seal

W-2 Condensed 4up Preprinted Version I Laser Kits

Item #	Parts	Included Envelope	Envelope Seal
W24UPS6E	6pt	4UPDWENVS05	Self Seal
W24UPS6EG	6pt	4UPDWENV05	Moisture Seal
W24UPS8E	8pt	4UPDWENVS05	Self Seal
W24UPS8EG	8pt	4UPDWENV05	Moisture Seal

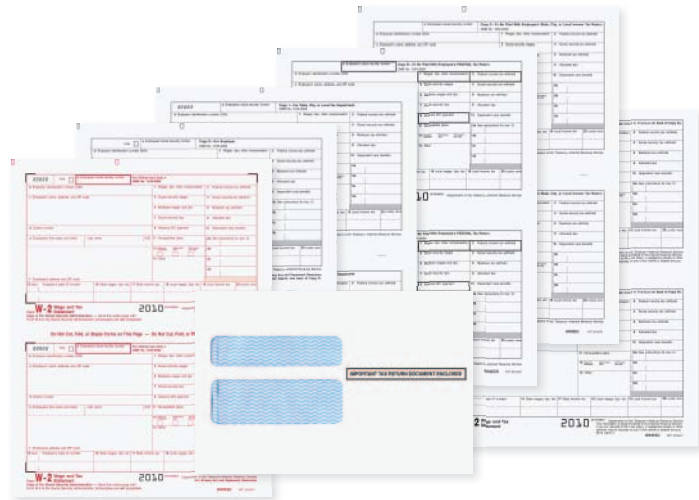
W-2 TRADITIONAL LASER SETS

- IRS-compliant forms guaranteed compatible with your W-2 software
- 2up format is for two different employees per page; print each copy as a batch, then separate and collate for each employee
- Each 8½" x 11" sheet is developed in compliance with IRS regulations
- Three FREE W-3 transmittal forms are included with your order
- Order the quantity equal to your number of employees in increments of 25 sets (*Example: 17 employees order 25 sets; 67 employees order 75 sets*)

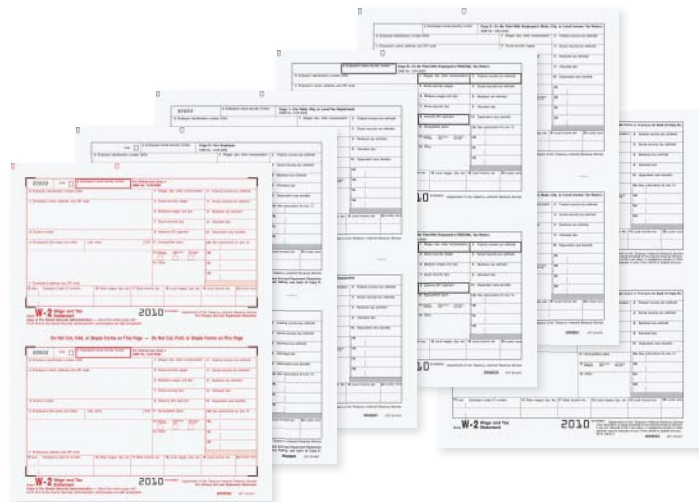
W-2 2up Traditional Laser Sets

Item #	Parts	Compatible Envelope
Preprinted Laser Sets		
W2TRADS405	4pt	DWENV05
W2TRADS605	6pt	DWENV05
W2TRADS805	8pt	DWENV05
Blank Laser Sets		
TRADSET405	4pt	DWENV05
*TRDSET4I05	4pt	DWENV05
TRADSET605	6pt	DWENV05
*TRDSET6I05	6pt	DWENV05
TRADSET805	8pt	DWENV05
*TRDSET8I05	8pt	DWENV05

*Employee instructions are printed on back of blank paper



W-2 Preprinted Traditional 6pt Kit with Envelope
W2TRADS6EG



Traditional 6pt Preprinted Set
W2TRADS605

» FORMS INCLUDED

Use the “Part Requirements by State” chart on p.4 to determine the parts needed for the state(s) in which you file.

Sets include all forms required for filing with federal, state and local agencies based on the number of parts needed.

Traditional Preprinted & Blank W-2 Sets

Form Copy	Preprinted Forms			Blank Sheets		
	4pt	6pt	8pt	4pt	6pt	8pt
W-2 Employer Federal Copy A						
W-2 Employer State/City Copy I	—		2	—	—	—
W-2 Employer File Copy D				—	—	—
W-2 Employee Federal Copy B				—	—	—
W-2 Employee State/City Copy 2	—		2	—	—	—
W-2 Employee File Copy C				—	—	—
Blank 2up Laser Paper	—	—	—	2	3	4

Preprinted W-2 Forms

Guaranteed compatible with your software

W-2 PREPRINTED LASER FORMS

- IRS-compliant forms guaranteed compatible with your W-2 software
- Each 8½" x 11" sheet is developed in compliance with IRS regulations
- Three FREE W-3 transmittal forms are included with your order
- Traditional W-2 forms are for printing forms for 2 different employees on the same page
- Order the quantity equal to your number of employees in increments of 25 forms
(Example: 17 employees order 25 forms; 67 employees order 75 forms)

W-2 Preprinted Traditional 2up Laser Forms

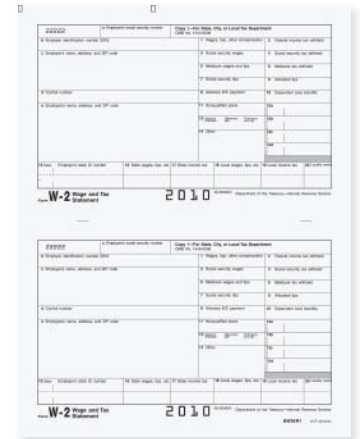
Item #	Description	Compatible Envelope
BW2FED05	W-2 Employer Federal Copy A	n/a
BW2ERI05	W-2 Employer State/City/Local Copy I	n/a
BW2ERD05	W-2 Employer File Copy D	n/a
BW2ERDI05	W-2 Employer 2up Copies D/I	n/a
BW2EEB05	W-2 Employee Federal Copy B	DWENVO5
BW2EE205	W-2 Employee State/City/Local Copy 2	DWENVO5
BW2EEC05	W-2 Employee File Copy C	DWENVO5

W-2 FORM DESCRIPTIONS

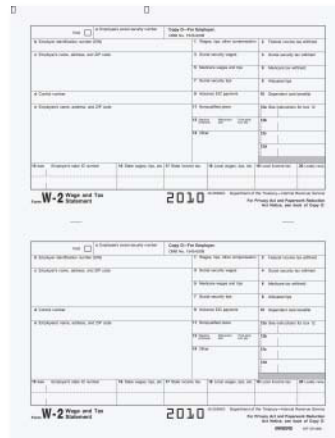
Form Copy	Description
Copy A	Social Security Administration
Copy I	For State, City or Local Tax Department
Copy D	For Employer's Records
Copy B	To be filed with Employee's Federal Tax Return
Copy C	For Employee's Records
Copy 2	To be filed with Employee's State, City or Local Income Tax Return



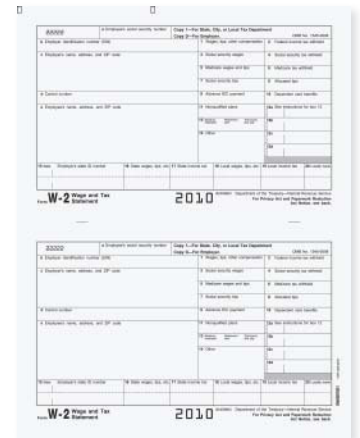
W-2 Employer Federal Copy A
BW2FED05



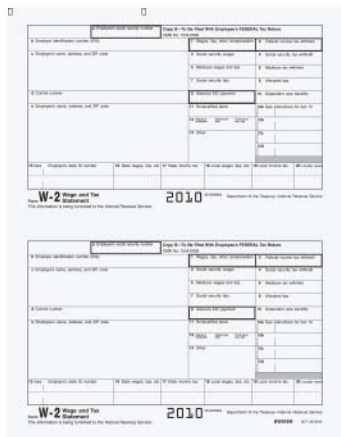
W-2 Employer State/City/Local Copy I
BW2ERI05



W-2 Employer File Copy D
BW2ERD05



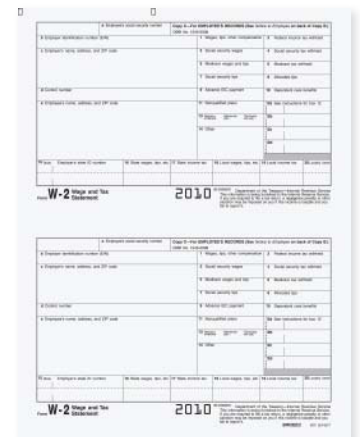
W-2 Employer 2up Copies D/I
BW2ERDI05



W-2 Employee Federal Copy B
BW2EEB05



W-2 Employee State/City/Local Copy 2
BW2EE205



W-2 Employee File Copy C
BW2EEC05

Print Multiple W-2 Forms for the Same Employee

All on one convenient sheet

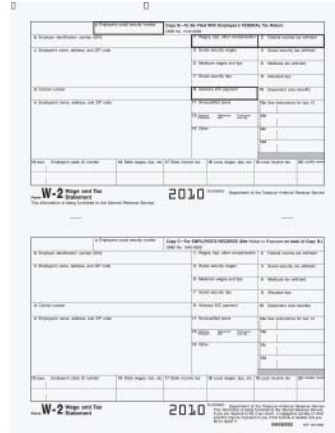
W-2 PREPRINTED CONDENSED 2UP, 3UP & 4UP LASER FORMS

- SAVE TIME! Condensed forms let you print multiple W-2 forms for the same employee on one sheet
- Order the quantity equal to your number of employees in increments of 25 forms
(Example: 17 employees order 25 forms; 67 employees order 75 forms)

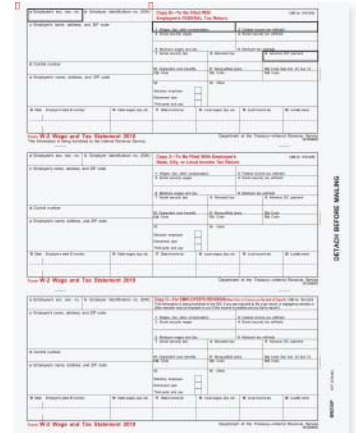
W-2 Preprinted Condensed 2up, 3up & 4up Laser Forms

Item #	Description	Compatible Envelope
BW2EEBC05	W-2 Employee 2up Copies B/C	DWENVO5
BW23UP05	W-2 Employee 3up Copies B/2/C	3UPDWENVO5
BW24UP05	W-2 Employee 4up Ver 1 Copies B/2/C/2	4UPDWENVO5
BW24DWN05	W-2 Employee 4up Ver 2 Copies B/C/2/2	4DOWNENVO5
BW24UPER05	W-2 Employer 4up Copies I/D	n/a

Formats may change in compliance with IRS standards.



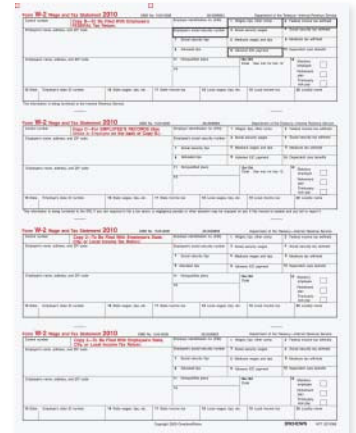
W-2 Employee 2up Copies B/C
BW2EEBC05



W-2 Employee 3up Copies B/2/C
BW23UP05



W-2 Employee 4up Ver 1 Copies B/2/C/2
BW24UP05

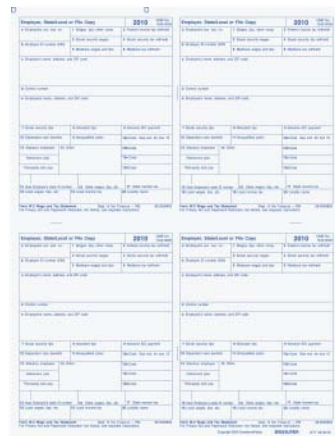


W-2 Employee 4up Ver 2 Copies B/C/2/2
BW24DWN05



W-3 TRANSMITTALS

You need one W-3 form to summarize all paper W-2 Copy A forms for a single company (EIN). Do not use W-3 forms when e-filing. If you need more than the THREE FREE copies we send with your W-2s, order #BW305.



W-2 Employer 4up Copies I/D
BW24UPER05



COMPATIBLE ENVELOPES

ON PAGE 14

Print, Fold and Mail

Preprinted condensed forms make it easy!

W-2 PREPRINTED CONDENSED 4UP LASER FORMS

- Order the quantity equal to your number of employees in increments of 25 forms
(*Example: 17 employees order 25 forms; 67 employees order 75 forms*)

W-2 Preprinted Condensed 4up Laser Forms

Item #	Description	Compatible Envelope
W24UPA	W-2 Employee 4up Ver IA Copies C/B/2/2	80558
80026	W-2 Employer 4up Ver IA Copies I/D	-
B4DWNEMP	W-2 Employer 4up Ver 2A Copies I/D	-
BW24DWNA	W-2 Employee 4up Ver 2A Copies B/C/2/2	-
80071	W-2 Employee 4up Copies 2/2/B/C	398
80072	W-2 Employer 4up Copies I/D	-

Software compatibility is limited, please see compatibility chart on p.5.

>> HOW TO ORDER 4UP W-2 FORMS

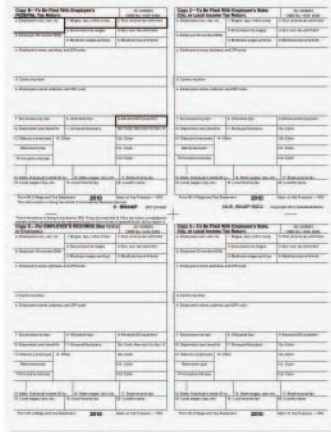
6-Part W-2 Forms

Form Copy	# of Employees	Order This Amount
Federal Copy A	100	100
Employee Copy B/C/2/2*	100	100
Employer Copy I	100	100
Employer Copy D	100	100

8-Part W-2 Forms

Federal Copy A	100	100
Employee Copy B/C/2/2*	100	100
Employer Copy I	100	100
Employer Copy D	100	100

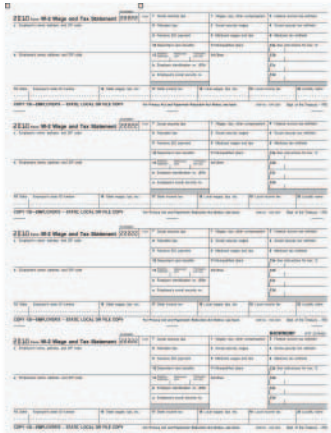
*Employee will receive an extra copy.



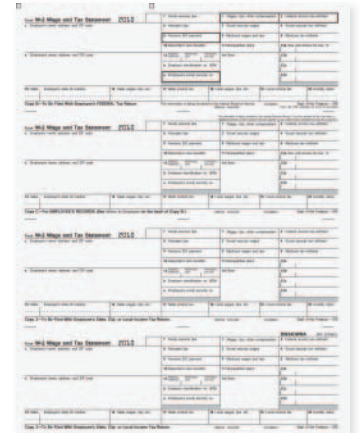
W-2 Employee 4up Ver IA Copies C/B/2/2
W24UPA



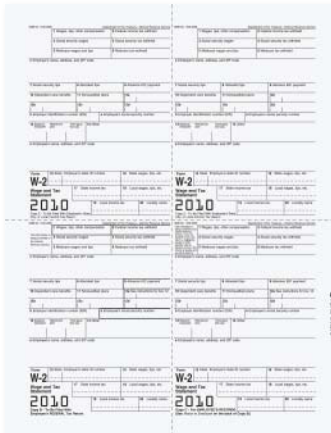
W-2 Employer 4up Ver IA Copies I/D
80026



W-2 Employer 4up Ver 2A Copies I/D
B4DWNEMP



W-2 Employee 4up Ver 2A Copies B/C/2/2
BW24DWNA



W-2 Employee 4up Copies 2/2/B/C
80071



W-2 Employer 4up Copies I/D
80072



COMPATIBLE ENVELOPES
ON PAGE 14

W-2c, W-3c & W-2G LASER FORMS

- Order the quantity equal to your number of employees in increments of 25 forms (*Example: 17 employees order 25 forms; 67 employees order 75 forms*)

W-2c & W-3c Correction Forms

Item #	Description	Compatible Envelope
BW2C05	W-2c Employer Federal Copy A	n/a
80075	W-2c Employer File Copy D	n/a
80076	W-2c Employer State/City/Local Copy I	n/a
80073	W-2c Employee Federal Copy B	W2CENV05
80074	W-2c Employee File Copy C	W2CENV05
80077	W-2c Employee State/City/Local Copy 2	W2CENV05
BW3C05	W-3c Correction Transmittal	n/a

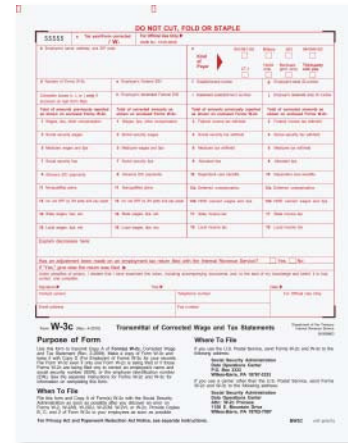
W-2G 3up Forms

Item #	Description	Compatible Envelope
BW2GFED05	W-2G Federal Copy A	n/a
BW2GERI05	W-2G Payer State Copy I	n/a
BW2GERD05	W-2G Payer Record Copy D	n/a
BW2GEEB05	W-2G Winner Federal Copy B	W2GENV05
BW2GEEC05	W-2G Winner Record Copy C	W2GENV05
BW2GEE205	W-2G Winner State Copy 2	W2GENV05
BW2G3UP05	W-2G Winner 3up Copies B/2/C	W2GENV05

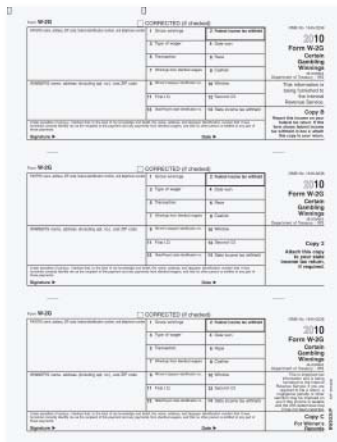
*W-2G products are summarized with I096 forms.



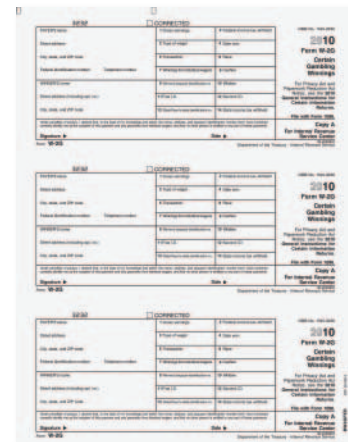
W-2c Employer Federal Copy A
BW2C05



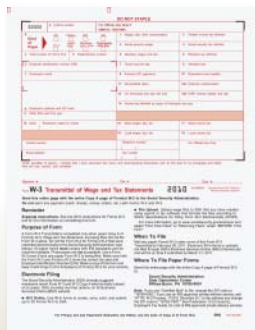
W-3c Transmittal
BW3C05



W-2G Winner 3up Copies B/2/C
BW2G3UP05



W-2G Federal Copy A
BW2GFED05

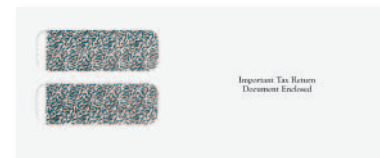


W-3 TRANSMITTALS

You need one W-3 form to summarize all paper W-2 Copy A forms for a single company (EIN). Do not use W-3 forms when e-filing. If you need more than the THREE FREE copies we send with your W-2s, order #BW305.



W-2c Double Window Envelope
W2CENV05



W-2G Double Window Envelope
W2GENV05

Prevent Alignment Issues

Blank W-2 paper allows you to print the form and employee information all at once

W-2 BLANK PERFORATED LASER PAPER

- Guaranteed compatible with W-2 software that prints both image and data (formats vary; request samples to ensure the format works with your software)
- The IRS requires that employee copies be printed on perforated paper
- Form pictures indicate which parts of the form have instructions printed on the back
- 20# paper stock unless noted
- **Order in increments of 100 sheets**
- Priced by the sheet

W-2 Blank Laser Paper

Item #	Description	Compatible Envelope
WONEPERF05	2up	DWENV05
WONEPERFI05	2up with instructions	DWENV05
*83634	3up with 1/2" side Perf	I973
*83634I	3up with 1/2" side Perf with instructions	I973
BW23PERF05	3up with 3/4" side Perf	3UPDWENV05
BW3PERFI05	3up with 3/4" side Perf with instructions	3UPDWENV05
4UPPERF05	4up Version 1	4UPDWENV05
4UPPERFI05	4up Version 1 with instructions on 2 panels	4UPDWENV05
83631	4up with instructions on all 4 panels	4UPDWENV05
4UP24	4up Version 1 with instructions on 24# paper stock	4UPDWENV05
80016	4up Version 2	4DOWNENV05
4DOWNPERF05	4up Version 2 with instructions	4DOWNENV05
B4PERF05	4up Universal	I970**

*Compatible with QuickBooks.

**Not for users of ATX software.

Request a sample of our envelopes

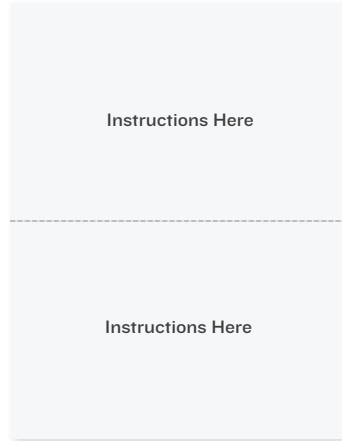
if you plan to use them with blank W-2 paper.

It's important to ensure that window placement is compatible with the information your software prints.

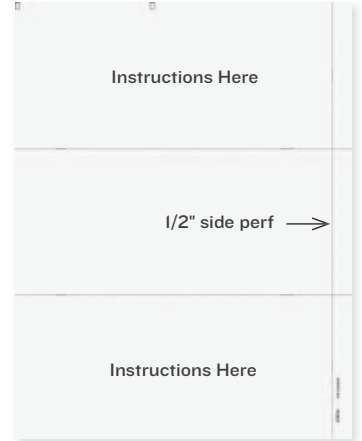


COMPATIBLE ENVELOPES

ON PAGE 14



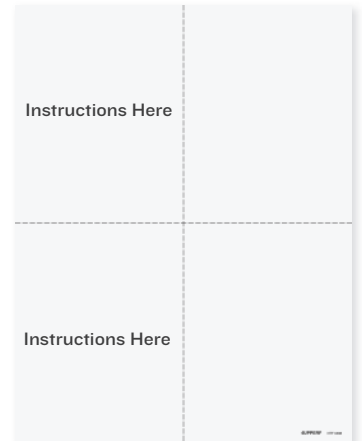
2up Blank Paper
WONEPERF05
WONEPERFI05 (with instructions)



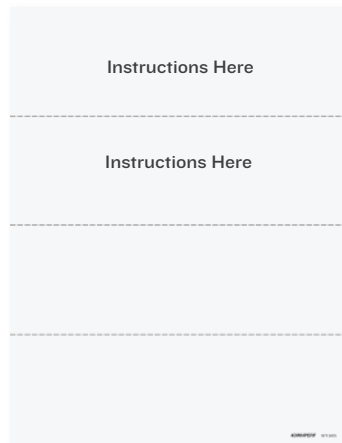
3up Blank Paper
83634
83634I (with instructions)
Compatible with QuickBooks



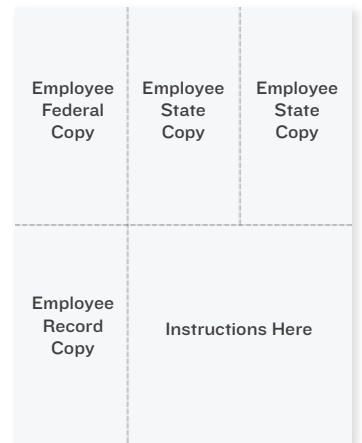
3up Blank Paper
BW23PERF05
BW3PERFI05 (with instructions)



4up Blank Paper Version 1
4UPPERF05
4UPPERFI05 (with instructions)
83631 (with instructions on all 4 panels)
4UP24 (24# paper with instructions)



4up Blank Paper - Version 2
4DOWNPERF05 (with instructions)
80016



4up Universal Blank Paper
B4PERF05

W-2 Continuous Forms

For dot-matrix printers and typewriters

W-2 CONTINUOUS FORMS

For dot-matrix printers or typewriters

- IRS-compliant forms guaranteed compatible with your software, see compatibility chart on p.5.
- Three FREE transmittal forms are included with your order

W-2 Continuous Forms

Item #	Description	Copy Part
Carbonless		
Compatible Envelope #DWENV05		
CW2054	One-Wide 4pt	A,B,C,D
CW2056	One-Wide 6pt	A,I,B,C,2,D
CW2058	One-Wide 8pt	A,I,I,B,C,2,2,D
Compatible envelope #2DWENV05		
2CW2052	Two-Wide 4pt	Left: D; Right: A,B,C
2CW2053	Two-Wide 6pt	Left: D/I; Blank Right: A,B,C,2
2CW2054	Two-Wide 8pt	Left: D/I,D/I,D/I; Right: A,B,C,2,2
Compatible envelope #DWENV05		
TSCW2ER053	Twin-Set Employer 3pt	A,I,D
TSCW2EE053	Twin-Set Employee 3pt	B,2,C
TSCW2ER054	Twin-Set Employer 4pt	A,I,D,I
TSCW2EE054	Twin-Set Employee 4pt	B,2,C,2
TSCW2053	Twin-Set 6pt	A,I,D,B,2,C
TSCW2054	Twin-Set 8pt	A,I,D,I,B,2,C,2
Self-Mailer		
QMW2054	One-Wide 4pt	A,D:B,C
QMW2056	One-Wide 6pt	A,I,D:B,C,2
2QMW2056	Two-Wide 6pt	Right: A:B,C,2; Left: I/D,I/D
2QMW2058	Two-Wide 8pt	Right: A:B,C,2,2; Left: I/D,I/D,I/D

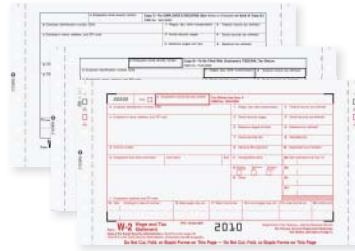
W-2 Electronic Reporting Forms

Item #	Parts	Copy Part
Carbonless		
Compatible envelope #DWENV05		
MMCW2053	3pt	B,C,I/D
MMCW2054	4pt	B,C,2,I/D
MMCW2055	5pt	B,C,2,2,I/D
Self-Mailer		
MMQMW2D053	4pt	I/D: B,C,2
MMQMW2D054	6pt	I/D: B,C,2,2

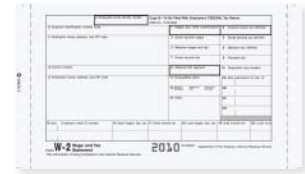
W-2G, W-2c Continuous Forms

Item #	Description	Copy Part
*W-2G	Certain Gambling Winnings Compatible envelope #W2GENV05	
*CW2G056	Carbonless 6pt (3 per page)	A,I,B,C,2,D
W-2c	Corrected Wage and Tax Statement Compatible envelope #W2CENV05	
CW2C056	Non-Dated Carbonless 6pt	A,I,B,C,2,D

*W-2G products are summarized with 1096 forms.



Carbonless Construction –
Print on all copies without a carbon interleave.



Electronic Reporting –
Print recipient, state, local and file copies. Copy A is not included because you file it electronically.
Electronic filing is required for payers with over 250 employees.



One-Wide –
Suitable for any size printer or typewriter, making this format our most popular continuous form.



Two-Wide –
For use on wide, 132 column printers. Employer and employee copies are printed side by side.



Twin Sets –
For printers that cannot legibly print more than four parts. Employer and employee copies printed separately.



Self-Mailer –
Print form data for all copies at once. Tear off the employer/payer copies, and the employee copies are printed, pre-inserted into envelopes and are ready to mail.



W-3 TRANSMITTALS

You need one W-3 form to summarize all paper W-2 Copy A forms for a single company (EIN). Do not use W-3 forms when e-filing. THREE FREE W-3s are included with your W-2 order. If you need more, please order the following items.

- #W3052 2pt Transmittal
- #W3C052 2pt Correction Transmittal



Match Your W-2 Forms with Compatible Envelopes

W-2 ENVELOPES

- Envelopes are constructed of 24# white wove stock
- Compatible with nearly all W-2 forms; request a sample if you plan to use them with blank W-2 paper to ensure that window placement is compatible with the information your software prints.
- Interior tint provides secure delivery of confidential employee information
- All envelopes are imprinted in black with "Important Tax Return Document Enclosed" according to compliance regulations



1970 - Moisture Seal
1970S - Self Seal



DWENVO5 - Moisture Seal
DWENVS05 - Self Seal



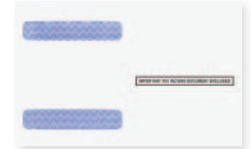
1973 - Moisture Seal
1973S - Self Seal



3UPDWENVO5 - Moisture Seal
3UPDWENVS05 - Self Seal



4UPDWENVO5 - Moisture Seal
4UPDWENVS05 - Self Seal



4DOWNENVO5 - Moisture Seal
4DOWNENVS05 - Self Seal



80558 - Moisture Seal
80558S - Self Seal



4356 - Moisture Seal
4356S - Self Seal



W2GENVO5



2DWENVO5



1961



SWENVO5



398



4UPALT9



W2CENVO5



Item #	Description	Overall Size	Top Window Size	Top Window Distance From		Bottom Window Size	Bottom Window Distance From		
				Left Edge	Bottom Edge		Left Edge	Bottom Edge	
Moisture Seal W-2 Envelopes									
*1970	W-2 Universal Double Window	5 ⁵ / ₈ " x 8 ³ / ₄ "	1 ² / ₂ " x 2 ¹ / ₂ "	1/2"	3 ¹¹ / ₁₆ "	9 ¹ / ₁₆ " x 2 ¹ / ₂ "	3 ¹ / ₁₆ "	1 ¹ / ₂ "	
DWENVO5	W-2 2up Double Window	5 ³ / ₄ " x 8 ³ / ₄ "	1 ⁵ / ₁₆ " x 4 ¹ / ₈ "	1/2"	3 ³ / ₈ "	1 ³ / ₈ " x 4 ¹ / ₈ "	1/2"	1 ⁹ / ₁₆ "	
*1973	W-2 3up Double Window	3 ⁷ / ₈ " x 8 ¹ / ₂ "	7 ⁷ / ₈ " x 3 ¹ / ₄ "	3/8"	2 ¹ / ₄ "	1 ³ / ₁₆ " x 3 ¹ / ₄ "	3/8"	1"	
3UPDWENVO5	W-2 3up Double Window	3 ⁷ / ₈ " x 8"	1" x 3 ¹ / ₈ "	3/8"	2 ³ / ₁₆ "	3 ⁴ / ₄ " x 3 ¹ / ₈ "	3/8"	1"	
4UPDWENVO5	W-2 4up Ver 1 Double Window	5 ³ / ₄ " x 8 ³ / ₄ "	9 ¹ / ₁₆ " x 3 ⁷ / ₈ "	5/16"	3 ⁹ / ₁₆ "	1 ¹ / ₁₆ " x 3 ⁷ / ₈ "	4 ³ / ₈ "	2 ¹ / ₂ "	
4DOWNENVO5	W-2 4up Ver 2 Double Window	5 ³ / ₄ " x 8 ³ / ₄ "	3 ⁴ / ₄ " x 3 ¹³ / ₁₆ "	5/16"	4 ³ / ₁₆ "	3 ⁴ / ₄ " x 3 ¹³ / ₁₆ "	5/16"	5/8"	
80558	• W-2 4up Ver 1A Double Window	5 ⁵ / ₈ " x 9"	1 ¹ / ₁₆ " x 3 ¹¹ / ₁₆ "	5/8"	3 ⁹ / ₃₂ "	1 ¹ / ₁₆ " x 3 ¹¹ / ₁₆ "	5/8"	1 ⁵ / ₃₂ "	
4356	W-2 4 Down Ver 2 Alt. Double Window	5 ⁵ / ₈ " x 9"	3 ⁴ / ₄ " x 3 ³ / ₈ "	3/8"	4 ¹ / ₄ "	7 ⁸ / ₈ " x 3 ³ / ₈ "	3/8"	5/8"	
W2GENVO5	W-2G Double Window	3 ³ / ₄ " x 9"	1" x 3"	1/2"	2 ³ / ₁₆ "	1" x 3"	1/2"	7/8"	
2DWENVO5	W-2 Two-Wide Double Window	5 ⁵ / ₈ " x 9 ¹ / ₂ "	1 ⁵ / ₁₆ " x 4 ¹ / ₁₆ "	1/2"	3 ¹¹ / ₃₂ "	1 ⁷ / ₁₆ " x 4 ¹ / ₁₆ "	1/2"	1 ¹ / ₂ "	
1961	W-2 4up Ver 1 Double Window	5 ⁵ / ₈ " x 9"	3 ⁴ / ₄ " x 3 ⁷ / ₈ "	3/8"	3 ⁷ / ₁₆ "	3 ⁴ / ₄ " x 3 ⁷ / ₈ "	3/8"	2 ⁷ / ₁₆ "	
SWENVO5	W-2 2up Single Window	5 ³ / ₄ " x 8 ³ / ₄ "	—	—	—	—	1/2"	1 ⁹ / ₁₆ "	
4UPALT9	• W-2 4up 9" Double Window	5 ⁵ / ₈ " x 9"	9 ¹ / ₁₆ " x 3 ⁷ / ₈ "	5/16"	3 ⁹ / ₁₆ "	1 ¹ / ₁₆ " x 3 ⁷ / ₈ "	4 ³ / ₈ "	2 ¹ / ₂ "	
W2CENVO5	W-2c Double Window	5 ⁵ / ₈ " x 9"	1 ⁵ / ₁₆ " x 3 ¹³ / ₁₆ "	1/2"	3 ¹ / ₄ "	1" x 3 ¹¹ / ₁₆ "	4 ⁵ / ₁₆ "	1 ⁷ / ₈ "	
Self Seal W-2 Envelopes									
1970S	W-2/1099 Universal Double Window	5 ⁵ / ₈ " x 8 ³ / ₄ "	1 ² / ₂ " x 2 ¹ / ₂ "	1/2"	3 ¹¹ / ₁₆ "	9 ¹ / ₁₆ " x 2 ¹ / ₂ "	3 ¹ / ₁₆ "	1 ¹ / ₂ "	
DWENVS05	W-2 2up Double Window	5 ³ / ₄ " x 8 ³ / ₄ "	1 ⁵ / ₁₆ " x 4 ¹ / ₈ "	1/2"	3 ³ / ₈ "	1 ³ / ₈ " x 4 ¹ / ₈ "	1/2"	1 ⁹ / ₁₆ "	
3UPDWENVS05	W-2 3up Double Window	5 ⁷ / ₈ " x 8"	1" x 3 ¹ / ₈ "	3/8"	2 ³ / ₁₆ "	3 ⁴ / ₄ " x 3 ¹ / ₈ "	3/8"	1"	
*1973S	W-2 3up Double Window	3 ⁷ / ₈ " x 8 ¹ / ₂ "	7 ⁷ / ₈ " x 3 ¹ / ₄ "	3/8"	2 ¹ / ₄ "	1 ³ / ₁₆ " x 3 ¹ / ₄ "	3/8"	1"	
4UPDWENVS05	W-2 4up Ver 1 Double Window	5 ³ / ₄ " x 8 ³ / ₄ "	9 ¹ / ₁₆ " x 3 ⁷ / ₈ "	5/16"	3 ⁹ / ₁₆ "	1 ¹ / ₁₆ " x 3 ⁷ / ₈ "	4 ³ / ₈ "	2 ¹ / ₂ "	
4DOWNENVS05	W-2 4up Ver 2 Double Window	5 ³ / ₄ " x 8 ³ / ₄ "	3 ⁴ / ₄ " x 3 ¹³ / ₁₆ "	5/16"	4 ³ / ₁₆ "	3 ⁴ / ₄ " x 3 ¹³ / ₁₆ "	5/16"	5/8"	
80558S	W-2 4up Ver 1A Double Window	5 ⁵ / ₈ " x 9"	1 ¹ / ₁₆ " x 3 ¹¹ / ₁₆ "	5/8"	3 ⁹ / ₃₂ "	1 ¹ / ₁₆ " x 3 ¹¹ / ₁₆ "	5/8"	1 ⁵ / ₃₂ "	
4356S	W-2 4up Ver 2 Alt. Double Window	5 ⁵ / ₈ " x 9"	3 ⁴ / ₄ " x 3 ³ / ₈ "	3/8"	4 ¹ / ₄ "	7 ⁸ / ₈ " x 3 ³ / ₈ "	3/8"	5/8"	

*Not for users of ATX Software.

• For high-speed inserting equipment.

Pressure Seal Forms

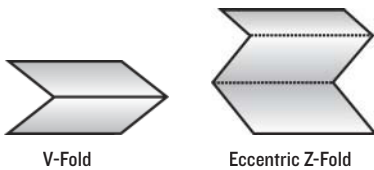
Quickly process a high-volume of W-2 forms

WHY PRESSURE SEAL

- Pressure Seal is great for processing a high volume of tax forms, checks, and other business forms
- Data is printed on blank or preprinted forms. Then, using special equipment, forms are folded, sealed and ready for mailing in one easy step
- Pressure Seal saves you time and money by efficiently processing high volumes of forms and eliminating the need to fold forms and stuff envelopes

W-2 PRESSURE SEAL FORMS

- Designed in compliance with IRS regulations
- Simplex imaging eliminates the need to print on both sides
- Use preprinted forms if your software prints only the forms data
- Use blank forms if your software prints the form image and data
- W-2 instructions are printed on the back of blank W-2 forms
- **Order in increments of 500 forms**

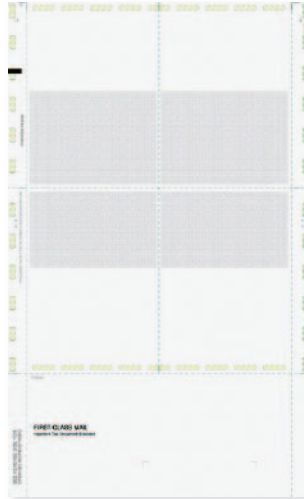


Universal Pressure Seal Forms

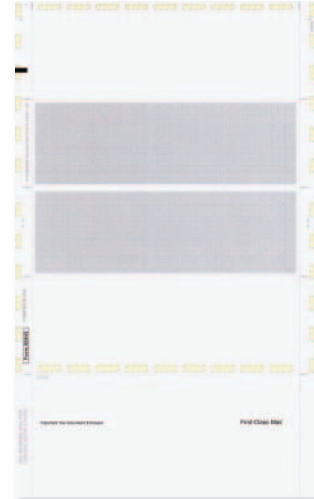
Item #	Description	Size	Perf Type	Fold Type
80650	Universal Paper	8 1/2" x 14"	n/a	Eccentric Z

W-2 Pressure Seal Forms

Item #	Description	Employee Copies	Size	Perf Type	Fold Type
Blank					
80640	W-2 4up Ver 1	n/a	8 1/2" x 14"	Quadrant	Eccentric Z
80642	W-2 4up Ver 2	n/a	8 1/2" x 14"	Horizontal	Eccentric Z
MW283	W-2 4up Ver 1	n/a	8 1/2" x 11"	—	V
Preprinted					
80481	W-2 4up Ver 1	Copies C/B/2/2	8 1/2" x 14"	Quadrant	Eccentric Z
80483	W-2 4up Ver 2	Copies B/C/2/2	8 1/2" x 14"	Horizontal	Eccentric Z
80732	W-2 4up Ver 1	Copies 2/2/B/C	8 1/2" x 11"	Quadrant	V
LW2PS	W-2 4up	Copies C/B/2/2	8 1/2" x 14"	Horizontal	Eccentric Z



W-2 4up Version 1
80640—Comparable to MWI289



W-2 4up Version 2
80642—Comparable to MWI288



W-2 4up
80732—Comparable to MW285



W-2 4up Version 1
80481—Comparable to MWI287



W-2 4up Version 2
80483—Comparable to MWI286

1099 Forms: Payment statement for payments made to non-employees of a business, or for other reasons as required by the government. If any date shown falls on a Saturday, Sunday or legal holiday, the due date is the next business day.

Form	Title	What to Report	Amounts to Report	Due Date	
				To IRS	To Recipient (unless indicated otherwise)
1042-S	Foreign Person's U.S. Source Income Subject to Withholding	Income such as interest, dividends, royalties, pensions and annuities, etc., and amounts withheld under Chapter 3. Also, distributions of effectively connected income by publicly traded partnerships or nominees.	See form instructions	March 15	March 15
1098	Mortgage Interest Statement	Mortgage interest (including points) and certain mortgage insurance premiums you received in the course of your trade or business from individuals and reimbursements of overpaid interest.	\$600 or more	February 28*	(To Payer/Borrower) January 31
1098-C	Contributions of Motor Vehicles, Boats, and Airplanes	Information regarding a donated motor vehicle, boat, or airplane.	Gross proceeds of more than \$500	February 28*	(To Donor) 30 days from date of sale or contribution
1098-E	Student Loan Interest Statement	Student loan interest received in the course of your trade or business.	\$600 or more	February 28*	January 31
1098-T	Tuition Statement	Qualified tuition and related expenses, reimbursements or refunds, and scholarships or grants (optional).	See instructions	February 28*	January 31
1099-A	Acquisition or Abandonment of Secured Property	Information about the acquisition or abandonment of property that is security for a debt for which you are the lender.	All amounts	February 28*	(To Borrower) January 31
1099-B	Proceeds From Broker and Barter Exchange Transactions	Sales or redemptions of securities, future transactions, commodities, and barter exchange transactions.	All amounts	February 28*	February 15**
1099-C	Cancellation of Debt	Cancellation of a debt owed to a financial institution, the Federal Government, a credit union, RTC, FDIC, NCUA, a military department, the U.S. Postal Service, the Postal Rate Commission, or any organization having a significant trade or business of lending money.	\$600 or more	February 28*	January 31
1099-CAP	Changes in Corporate Control and Capital Structure	Information about cash, stock, or other property from an acquisition of control or the substantial change in capital structure of a corporation.	Amounts of stock or property valued at \$100 million or more	February 28*	(To Shareholders) January 31
1099-DIV	Dividends and Distributions	Distributions such as dividends, capital gain distributions, or nontaxable distributions, that were paid on stock and liquidation distributions.	\$10 or more, except \$600 or more for liquidations	February 28*	January 31**
1099-G	Certain Government Payments	Unemployment compensation, state and local income tax refunds, agricultural payments, and taxable grants.	\$10 or more, for refunds and unemployment	February 28*	January 31
1099-INT	Interest Income	Interest income.	\$10 or more (\$600 or more in some cases)	February 28*	January 31**
1099-LTC	Long-Term Care and Accelerated Death Benefits	Payments under a long-term care insurance contract and accelerated death benefits paid under a life insurance contract or by a viatical settlement provider.	All amounts	February 28*	January 31
1099-MISC	Miscellaneous Income (Also, use to report direct sales of \$5,000 or more of consumer goods for resale.)	Rent or royalty payments; prizes and awards that are not for services, such as winnings on TV or radio shows.	\$600 or more, except \$10 or more for royalties	February 28*	January 31
		Payments to crew members by owners or operators of fishing boats including payments of proceeds from sales of catch.	All amounts	February 28*	January 31**
		Section 409A income from nonqualified deferred compensation plans (NQDCs).	All amounts	February 28*	January 31**
		Payments to a physician, physicians' corporation, or other supplier of health and medical services. Issued mainly by medical assistance programs or health and accident insurance plans.	\$600 or more	February 28*	January 31**
		Payments for services performed for a trade or business by people not treated as its employees. Examples: fees to subcontractors or directors and golden parachute payments.	\$600 or more	February 28*	January 31**
		Fish purchases paid in cash for resale.	\$600 or more	February 28*	January 31**
		Crop insurance proceeds.	\$600 or more	February 28*	January 31**
		Substitute dividends and tax-exempt interest payments reportable by brokers.	\$600 or more	February 28*	February 15**
1099-OID	Original Issue Discount	Original issue discount.	\$10 or more	February 28*	January 31**
1099-PATR	Taxable Distributions Received From Cooperatives	Distributions from cooperatives passed through to their patrons including any domestic production activities deduction and certain pass-through credits.	\$10 or more	February 28*	January 31
1099-Q	Payments From Qualified Education Programs (Under Sections 529 and 530)	Earnings from qualified tuition programs and Coverdell ESAs.	All amounts	February 28*	January 31
1099-R	Distributions From Pensions, Annuities, Retirement or Profit-Sharing Plans, IRAs, Insurance Contracts, etc.	Distributions from retirement or profit-sharing plans, any IRA, insurance contracts, and IRA recharacterizations.	\$10 or more	February 28*	January 31
1099-S	Proceeds From Real Estate Transactions	Gross proceeds from the sale or exchange of real estate and certain royalty payments.	Generally, \$600 or more	February 28*	February 15*
1099-SA	Distributions From an HSA, Archer MSA, or Medicare Advantage MSA	Distributions from an HSA, Archer MSA, or Medicare Advantage MSA.	All amounts	February 28*	January 31
3922	Transfer of Stock Acquired Through an Employee Stock Purchase Plan Under Section 423(c)	Transfer(s) of stock acquired through an employee stock purchase plan under section 423(c).	All amounts	February 28*	January 31
5498	IRA Contribution Information	Contributions (including rollover contributions) to any individual retirement arrangement (IRA) including a SEP, SIMPLE, and Roth IRA; Roth conversions; IRA recharacterizations; and the fair market value (FMV) of the account.	All amounts	May 31	(To Participant) For FMV/RMD Jan 31; For contributions, May 31
5498-ESA	Coverdell ESA Contribution Information	Contributions (including rollover contributions) to a Coverdell ESA.	All amounts	May 31	April 30
5498-SA	HSA, Archer MSA, or Medicare Advantage MSA Information	Contributions to an HSA (including transfers and rollovers) or Archer MSA and the FMV of an HSA, Archer MSA, or Medicare Advantage MSA.	All amounts	May 31	(To Participant) May 31

* The due date is March 31 if filed electronically.

** The due date is March 15 for reporting by trustees and middlemen of WHFITs.

1099 Ordering Guide

Which forms do you need?

Use the table on p.16 to determine which form you need.

How are you printing forms?

For laser and inkjet printers, use laser forms. For dot-matrix printer or typewriters, use continuous forms. If you process a larger volume of forms, consider using pressure seal to save time.

What type of software are you using?

Standard 1099 formats are compatible with most software programs. Standard formats are available for all 1099s. Non-standard formats (i.e., 4up) are available for 1099-MISC and 1099-R. Request a free sample to ensure compatibility with your software.

Do you need blank or preprinted forms?

If your software prints only the recipient data, use preprinted forms. If your software prints the recipient data AND the form itself (boxes, etc.), use blank perforated laser paper.

How will you deliver forms to your employees?

Don't forget window envelopes made specifically for our forms for easy, secure mailing. For more efficient mailing, use self seal envelopes.

How many parts do you need?

If you need to file 1099s with city or local agencies (most common for 1099-MISC and 1099-R), order a 4- or 5-part form.

How many 1096 Transmittal forms do you need?

Use one 1096 Transmittal for each type of 1099, 1098, 5498, and W-2G form filed by a single EIN or TIN. Use one 1096 for each type of form filed.

Options for Efficient Printing

>> **BLANK FORMS**

Use with software that prints the actual form (boxes, headers, etc.) AND employee data in one pass.

>> **PREPRINTED FORMS**

Use with software that prints only the employee data.

>> **CONTINUOUS FORMS**

Use with dot-matrix printers or typewriters.

>> **PRESSURE SEAL FORMS**

Ideal for easily printing and mailing a large volume of forms.

>> **ENVELOPES**

Secure delivery for all types of 1099s.

>> **SETS & KITS**

Get 1099 forms in one convenient set; some include envelopes.

>> **OTHER WAGE & WITHHOLDING FORMS**

Quarterly and annual reporting forms, such as 940, 941 and 945 forms are also available; call for details.



1099 Parts Required Per State

State (Parts)

Alabama** (4 or 5)
Alaska (3)
Arizona (4)
Arkansas (4 or 5)
California (3 or 4)
Colorado (4 or 5)
Connecticut (4 or 5)
Delaware** (4 or 5)
District of Columbia (4)
Florida (3)
Georgia (3 or 4)
Hawaii (3 or 4)
Idaho (4 or 5)
Illinois (3 or 4)
Indiana (3 or 4)
Iowa (3 or 4)
Kansas (4)
Kentucky** (3 or 4)
Louisiana (3 or 4)
Maine (4 or 5)
Maryland** (3 or 4)
Massachusetts (4 or 5)
Michigan** (3)
Minnesota (3 or 4)
Mississippi (4 or 5)
Missouri** (3 or 4)
Montana (4 or 5)
Nebraska (4 or 5)
Nevada (3)
New Hampshire (3)
New Jersey (4)
New Mexico (3 or 4)
New York** (3 or 4)
North Carolina (4 or 5)
North Dakota (4 or 5)
Ohio** (3 or 4)
Oklahoma (4 or 5)
Oregon (3 or 4)
Pennsylvania** (4 or 5)
Rhode Island (4)
South Carolina (4 or 5)
South Dakota (3)
Tennessee (3)
Texas (3)
Utah (4 or 5)
Vermont (3 or 4)
Virginia (4)
Washington (3)
West Virginia (4)
Wisconsin (4 or 5)
Wyoming (3)

States noted as 3- or 4-part for 1099-MISC filing: If federal taxes have been withheld on the 1099-MISC, then a 4-part form is required; otherwise, a copy is not required to be filed with the recipient's personal taxes.

**Some states require a 5-part form if Box 16 (State tax withheld) is filled in on the 1099-MISC form.

Save Time with 1099 Laser Sets & Kits

Order one set/kit and receive all the forms you need

1099 KITS WITH ENVELOPES

Kits include all forms required for filing with federal, state and local agencies based on the number of parts needed and envelopes.

Use the "Part Requirements by State" chart on p.17 to determine the parts needed for the state(s) in which you file.

- **Order the quantity equal to your number of recipients in increments of 25 sets (Example: 17 recipients order 25 sets; 67 recipients order 75 sets)**
- All kits include preprinted forms
- **NOTE:** Items ending in "E" come with self seal envelopes and those ending in "EG" come with standard moisture seal envelopes

1099 LASER SETS

- Sets include all forms required for filing with federal, state and local agencies based on the number of parts needed
- Blank sets include red-scannable Copy A
- Each 8½" x 11" sheet is developed in compliance with IRS regulations
- 1099-R 2up format is compatible with most software; to confirm compatibility with the 3up and 4up formats, call or request a free sample
- Three FREE 1096 transmittal forms are included with your order
- **Order the quantity equal to your number of recipients in increments of 25 sets (Example: 17 recipients order 25 sets; 67 recipients order 75 sets)**

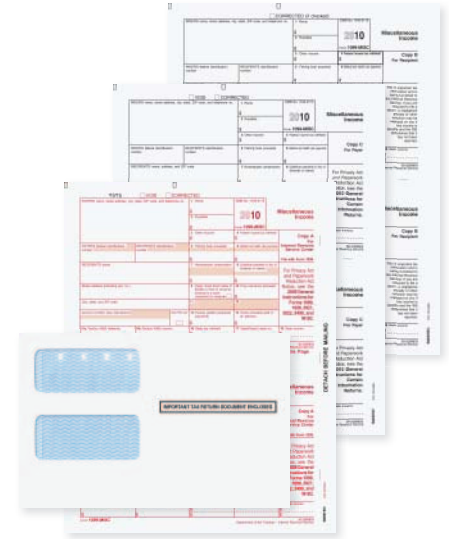
1096 TRANSMITTALS

You need one 1096 form to transmit a summary of 1099, 1098, 5498 and W-2G forms filed by a single EIN or TIN. Use one 1096 for each type of form filed.

If you need more than the THREE FREE copies we send with your 1099s, order #B109605.

1099 Kits with Envelopes

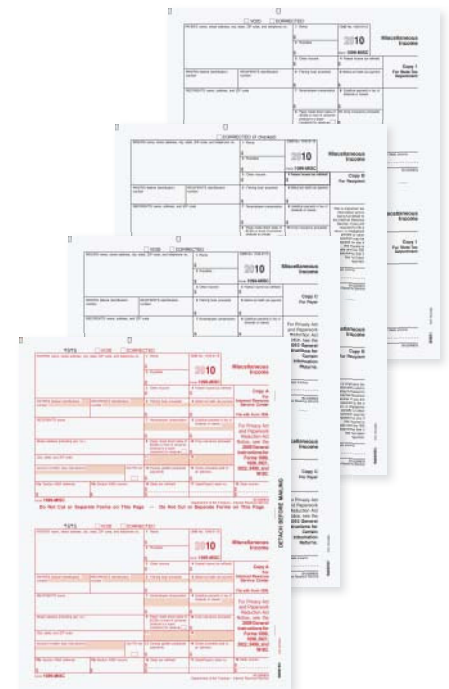
Preprinted Sets			Included Envelope
Item #	Parts	Format	
1099-DIV - Dividends & Distributions			
DIVS3E	3pt	2up	RDWENV05
DIVS3EG	3pt	2up	RDWENV05
DIVS4E	4pt	2up	RDWENV05
DIVS4EG	4pt	2up	RDWENV05
1099-MISC - Miscellaneous Income			
MISCS3E	3pt	2up	RDWENV05
MISCS3EG	3pt	2up	RDWENV05
MISCS4E	4pt	2up	RDWENV05
MISCS4EG	4pt	2up	RDWENV05
MISCS5E	5pt	2up	RDWENV05
MISCS5EG	5pt	2up	RDWENV05
1099-R - Distributions from Pensions, Annuities, Etc.			
RS4E	4pt	2up	RDWENV05
RS4EG	4pt	2up	RDWENV05
RS6E	6pt	2up	RDWENV05
RS6EG	6pt	2up	RDWENV05
1099-INT - Interest Income			
INTS3E	3pt	3up	99DWENV05
INTS3EG	3pt	3up	99DWENV05
INTS4E	4pt	3up	99DWENV05
INTS4EG	4pt	3up	99DWENV05



1099-MISC 2up Laser Kit with Envelope MISCS3E

1099 Laser Sets (no envelopes included)

Item #	Description	Format	Compatible Envelope
1099-DIV			
DIVS305	Preprinted 3pt	2up	RDWENV05
DIVS405	Preprinted 4pt	2up	RDWENV05
DIVSET305	Blank 3pt	2up	RDWENV05
DIVSET405	Blank 4pt	2up	RDWENV05
1099-INT			
INTS305	Preprinted 3pt	3up	99DWENV05
INTS405	Preprinted 4pt	3up	99DWENV05
INTSET305	Blank 3pt	3up	99DWENV05
INTSET405	Blank 4pt	3up	99DWENV05
1099-MISC			
MISCS305	Preprinted 3pt	2up	RDWENV05
MISCS405	Preprinted 4pt	2up	RDWENV05
MISCS505	Preprinted 5pt	2up	RDWENV05
MISCSET305	Blank 2up 3pt	2up	RDWENV05
MISCSET405	Blank 2up 4pt	2up	RDWENV05
MISCSET505	Blank 2up 5pt	2up	RDWENV05
1099-R			
RS405	Preprinted 4pt	2up	RDWENV05
RS605	Preprinted 6pt	2up	RDWENV05
RS805	Preprinted 8pt	2up	RDWENV05
R4UPS605	Preprinted 6pt	4up	R4UPDWENV05
R4UPS805	Preprinted 8pt	4up	R4UPDWENV05
RSET405	Blank 4pt	2up	RDWENV05
RSET605	Blank 6pt	2up	RDWENV05
RSET805	Blank 8pt	2up	RDWENV05
R4UPSET605	Blank 6pt	4up	R4UPDWENV05
R4UPSET805	Blank 8pt	4up	R4UPDWENV05
1098-T			
B98TSET05	Preprinted 3pt	3up	99DWENV05



Traditional 4pt Preprinted Set MISCS405

Most Popular Preprinted 1099 Laser Forms

PREPRINTED 1099 LASER FORMS

- Guaranteed compatible with your software
- Each 8½" x 11" sheet is perforated according to IRS regulations
- If you need more 1096 Transmittals than the 3 FREE copies we send with your 1099s, order #B109605 (see p.20)
- **Order the quantity equal to your number of employees in recipients of 25 forms (Example: 17 recipients order 25 forms; 67 recipients order 75 forms)**

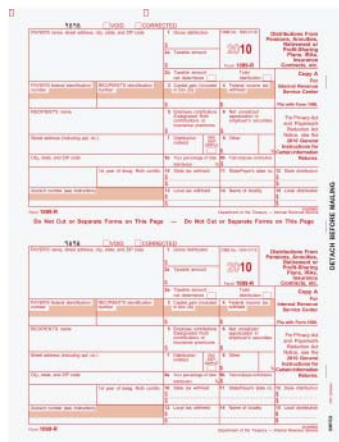
Item #	Description	Format
1099-MISC	Miscellaneous Income Compatible Envelope #RDWENV05	
BMISFED05	1099-MISC Federal Copy A	2up
BMISREC05	1099-MISC Recipient Copy B	2up
BMISPAY05	1099-MISC Payer Copy C	2up
BMISI05	1099-MISC Payer State Copy I	2up
BMIS205	1099-MISC Recipient State Copy 2	2up
BMISB205	1099-MISC Recipient Copies B/2	2up
1099-R	Distributions From Pensions, Annuities, etc. Compatible Envelope #RDWENV05 (unless noted)	
BRFED05	1099-R Federal Copy A	2up
BRPAY05	1099-R Payer State/City/Local Copy I/D	2up
BRB05	1099-R Recipient Federal Copy B	2up
BR205	1099-R Recipient State/City/Local Copy 2	2up
BRREC05	1099-R Recipient File Copy C	2up
BR3UP05	1099-R 3up Recipient Copies B/C/2 Compatible Envelope #99DWENV05	3up
BR4UP05	1099-R 4up Recipient Copies B/2/C/2 Compatible Envelope #R4UPDWENV05	4up
LR4UP	1099-R 4up Recipient Copies B/2/C/2 - Alternate format Compatible Envelope #DWR4	4up
LR4UPER	1099-R 4up Payer Copies I/D	4up
1099-DIV	Dividends & Distributions Compatible Envelope #RDWENV05	
BDIVFED05	1099-DIV Federal Copy A	2up
BDIVREC05	1099-DIV Recipient Copy B	2up
BDIVPAY05	1099-DIV Payer Copy C	2up
1099-INT	Interest Income Compatible Envelope #99DWENV05	
BINTFED05	1099-INT Federal Copy A	3up
BINTREC05	1099-INT Recipient Copy B	3up
BINTPAY05	1099-INT Payer Copy C	3up



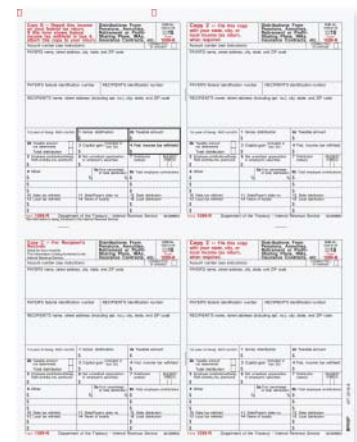
1099-MISC Federal Copy A
BMISFED05



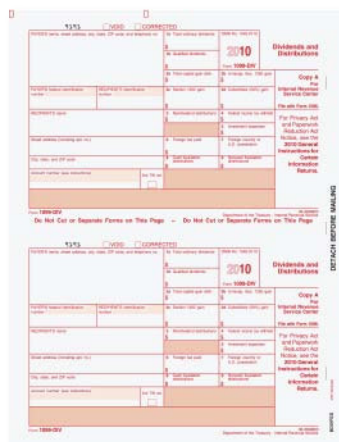
1099-MISC Recipient Copies B/2
BMISB205



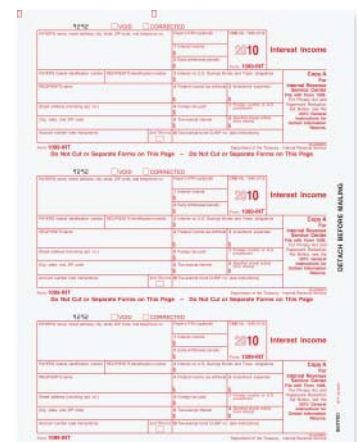
1099-R Federal Copy A
BRFED05



1099-R 4up Recipient Copies B/2/C/2
BR4UP05



1099-DIV Federal Copy A
BDIVFED05



1099-INT Federal Copy A
BINTFED05



Preprinted 1099 Forms

Guaranteed compatible with your software

1099 PREPRINTED LASER FORMS

- IRS-compliant forms guaranteed compatible with your software, see compatibility chart on p.5.
- Each 8½" x 11" sheet is developed and perforated according to IRS regulations
- **Order the quantity equal to your number of recipients in increments of 25 forms**
(Example: 17 recipients order 25 forms; 67 recipients order 75 forms)

Item #	Description	Format
1099-A	Acquisition/Abandonment of Secured Property Compatible Envelope #99DWENV05	
BAFED05	1099-A Federal Copy A	3up
BAREC05	1099-A Borrower Copy B	3up
BAPAY05	1099-A Lender Copy C	3up
1099-B	Proceeds From Broker Transactions Compatible Envelope #RDWENV05	
BBFED05	1099-B Federal Copy A	2up
BBREC05	1099-B Recipient Copy B	2up
BBPAY05	1099-B Payer Copy C	2up
1099-C	Cancellation of Debt Compatible Envelope #99DWENV05	
BCFED05	1099-C Federal Copy A	3up
BCREC05	1099-C Debtor Copy B	3up
BCPAY05	1099-C Creditor Copy C	3up
1099-CAP	Changes in Corp. Control/Cap. Structure Compatible Envelope #99DWENV05	
BCAPFED05	1099-CAP Federal Copy A	3up
BCAPB05	1099-CAP Shareholder Copy B	3up
BCAPC05	1099-CAP Corp. Copy C	3up
1099-DIV	Dividends & Distributions (See page 19)	
1099-G	Certain Government Payments Compatible Envelope #99DWENV05	
BGFED05	1099-G Federal Copy A	3up
5028	1099-G Recipient Copy B	3up
5029	1099-G Payer Copy C	3up
1099-INT	Interest Income (See page 19)	
1099-LTC	Long-Term Care & Accelerated Death Benefits	
BLTCFED05	1099-LTC Federal Copy A	3up
1099-MISC	Miscellaneous Income (See page 19)	
1099-OID	Original Issue Discount Compatible Envelope #99DWENV05	
BOIDFED05	1099-OID Federal Copy A	3up
BOIDREC05	1099-OID Recipient Copy B	3up
BOIDPAY05	1099-OID Payer Copy C	3up
1099-PATR	Taxable Distributions From Cooperatives Compatible Envelope #99DWENV05	
BPATRFED05	1099-PATR Federal Copy A	3up
BPATRC05	1099-PATR Recipient Copy B	3up
BPATRPY05	1099-PATR Payer Copy C	3up
1099-Q	Payments From Qualified Education Programs Compatible Envelope #99DWENV05	
BQFED05	1099-Q Federal Copy A	3up
BQREC05	1099-Q Recipient Copy B	3up
1099-R	Distributions from Pensions, Annuities, Etc. (See page 19)	

Item #	Description	Format
1099-S	Proceeds From Real Estate Transactions Compatible Envelope #99DWENV05	
BSFED05	1099-S Federal Copy A	3up
BSREC05	1099-S Transferor Copy B	3up
BSPAY05	1099-S Filer or State Copy C	3up
1099-SA	Distributions From an HSA, Archer MSA, or Medicare Advantage Compatible Envelope #99DWENV05	
BMSAFED05	1099-SA Federal Copy A	3up
9377	1099-SA Recipient Copy B	3up
9378	1099-SA Payer or State Copy C	3up
1098	Mortgage Interest Statement Compatible Envelope #99DWENV05	
BI098FED05	1098 Federal Copy A	3up
BI098PY05	1098 Payer Copy B	3up
BI098RC05	1098 Recipient Copy C	3up
1098-C	Contributions of Motor Vehicles, Boats and Airplanes Compatible Envelope #1098CENV	
BI098CA05	1098-C IRS Copy A	1up
BI098CB05	1098-C Donor Copy B	1up
BI098CC05	1098-C Donor File Copy C	1up
BI098CD05	1098-C Donee Copy D	1up
1098-E	Student Loan Interest Statement Compatible Envelope #99DWENV05	
B98EFED05	1098-E Federal Copy A	3up
B98EREC05	1098-E Borrower Copy B	3up
B98EPAY05	1098-E Recipient Copy C	3up
1098-T	Tuition Statement Compatible Envelope #99DWENV05	
B98TFED05	1098-T Federal Copy A	3up
B98TREC05	1098-T Student Copy B	3up
B98TPAY05	1098-T Filer Copy C	3up

Item #	Description	Format
1042-S	Foreign Person's U.S. Source Income Subject to Withholding Compatible Envelope #42SSWENV05	
I042SFED05	1042-S Federal Copy A	2up
I042SB05	1042-S Recipient Record Copy B	2up
I042SC05	1042-S Recipient Federal Copy C	2up
I042SD05	1042-S Recipient State Copy D	2up
I042SE05	1042-S Withholding Agent Record Copy E	2up
3921	Exercise of Incentive Stock Option under Section 422(b) Compatible Envelope #99DWENV05	
B3921FED05	3921 Federal Copy A	3up
3922	Transfer of Stock Acquired Through Employee Stock Purchase Plan under Section 423(c) Compatible Envelope #99DWENV05	
B3922FED05	3922 Federal Copy A	3up
5498	IRA Contribution Information Compatible Envelope #RDWENV05	
B5498FED05	5498 Federal Copy A	2up
B5498RC05	5498 Participant Copy B	2up
B5498PY05	5498 Trustee or Issuer Copy C	2up
5498-ESA	Coverdell ESA Contribution Information Compatible Envelope #99DWENV05	
BESAFED05	5498-ESA Federal Copy A	3up
BESAB05	5498-ESA Beneficiary Copy B	3up
5498-SA	HSA, Archer MSA, or Medicare Advantage Information Compatible Envelope #99DWENV05	
B98MSFD05	5498-SA Federal Copy A	3up
9380	5498-SA Participant Copy B	3up
9381	5498-SA Trustee Copy C	3up

Formats may change in compliance with IRS standards.

1096 TRANSMITTALS

You need one 1096 form per form type to transmit a summary of 1099, 1098, 5498 or W-2G forms filed by a single EIN or TIN. Use one 1096 for each type of form filed.

If you need more than the THREE FREE copies we send with your 1099s, order #B109605.



1099-A Federal Copy A
BAFED05

1099-B Federal Copy A
BBFED05

1099-G Federal Copy A
BGFED05

1099-LTC Federal Copy A
BLTCFED05

1099-OID Federal Copy A
BOIDFED05

1099-PATR Federal Copy A
BPATRFED05

1099-Q Federal Copy A
BQFED05

1099-S Federal Copy A
BSFED05

1098 Federal Copy A
BIO98FED05

1098-T Federal Copy A
B98TFED05

1042-S
IO42SFED05



COMPATIBLE ENVELOPES
ON PAGE 24

Prevent Alignment Issues

Blank paper allows you to print the form and recipient data all at once

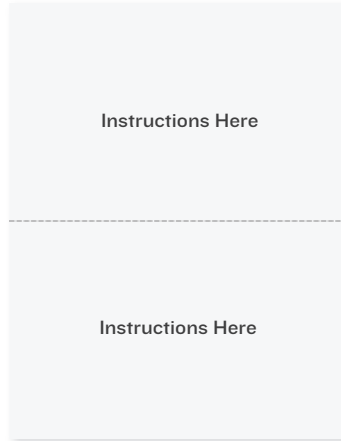
1099 BLANK PERFORATED LASER PAPER

- Compatible with 1099 software that prints both image and data (formats vary; request a sample to ensure the format works with your software)
- 1099-R recipient copies can be printed in 2up, 3up or 4up formats
- The IRS requires that recipient copies be printed on perforated paper
- Form pictures indicate which parts of the form have instructions printed on the back
- 20# paper stock
- **Order in increments of 100 sheets**
- Priced by the sheet

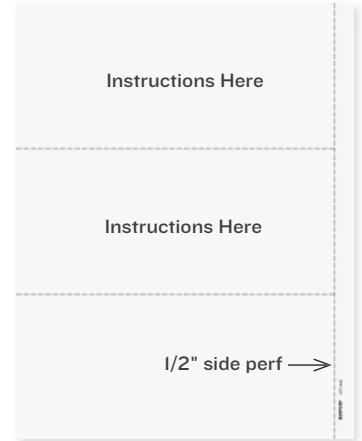
1099 Blank Laser Paper

Item #	Description	Compatible Envelope
WONEPERF05	2up 1099-MISC, -B, -DIV, -R	RDWENV05
WONEPERFMI05	2up with 1099-MISC instructions on the top form	RDWENV05
80014	2up with 1099-MISC instructions on both forms	RDWENV05
80637	2up with 1/2" side Perf	RDWENV05
B99PERF05	3up with 1/2" side Perf	99DWENV05
B99PERFMI05	3up with 1/2" side Perf with 1099-MISC instructions on top and middle forms	99DWENV05
4UPPERF05	4up 1099-R	4UPDWENV05 or DWR4
80728	4up 1099-R with instructions	4UPDWENV05 or DWR4
B4PERF05	4up Universal 1099-R and 1099-MISC	I970*
90NEPERF05	1099 3up without side Perf	99ENVA

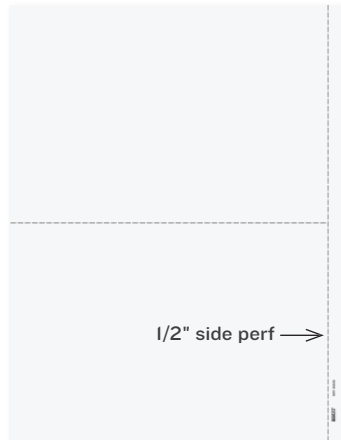
* Not for users of ATX software



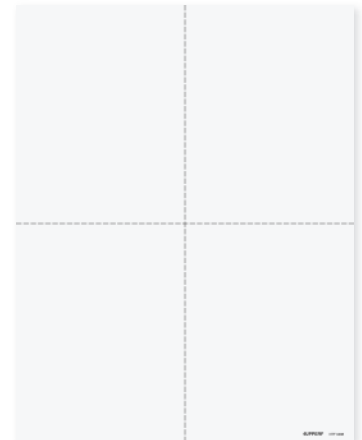
2up Blank Paper
WONEPERF05
WONEPERFMI05 (with 1099-MISC instructions on top form)
80014 (with 1099-MISC instructions on both forms)



3up Blank Paper with Side Perf
B99PERF05
B99PERFMI05 (with 1099-MISC inst.)
90NEPERF05 (no side perf)



2up Blank Paper with Side Perf
80637



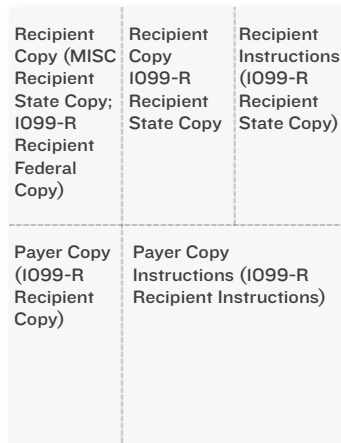
4up Blank Paper
4UPPERF05
80728 (with 1099-R instructions)

REQUEST A SAMPLE of our envelopes if you plan to use them with blank 1099 paper.

It's important to ensure that window placement is compatible with the information your software prints.



COMPATIBLE ENVELOPES
 ON PAGE 24



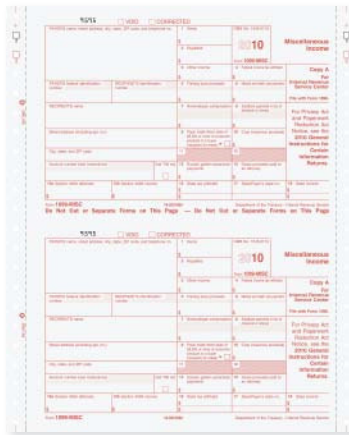
4up Universal Blank Paper
B4PERF05

1099 Continuous Forms

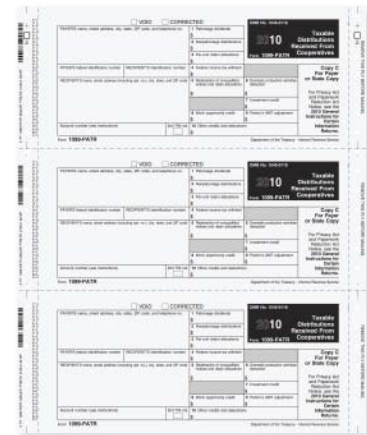
For dot-matrix printers or typewriters

Most Popular 1099s

Item #	Description	Copy Part
I099-DIV	Dividends & Distributions Compatible envelope #RDWENV05	
CDIV053	I099-DIV 3pt Carbonless	A,B,C
CDIV054	I099-DIV 4pt Carbonless	A,State,B,C
QMDIV054	I099-DIV 4pt SM	A,State,C : B
I099-INT	Interest Income Compatible envelope #99DWENV05	
CINT053	I099-INT 3pt Carbonless	A,B,C
CINT054	I099-INT 4pt Carbonless	A,State,B,C
QMINT054	I099-INT 4pt SM	A,State,C : B
MMPAINT052	I099-INT 2pt ER SM	State/C : B
MMINTND052	I099-INT 2pt Non-Dated ER SM	State/C : B
I099-MISC	Miscellaneous Income Compatible envelope #RDWENV05	
CMIS053	I099-MISC 3pt Carbonless	A,B,C
CMIS054	I099-MISC 4pt Carbonless	A,State,B,C
CMIS055	I099-MISC 5pt Carbonless	A,I,B,2,C
PAMIS053	I099-MISC 3pt SM	A,C : B
PAMIS054	I099-MISC 4pt SM	A,I,C : B
QMMIS055	I099-MISC 5pt SM	A,I,C : B,2
MMMIS051	I099-MISC 1pt ER	B
MMPAMIS052	I099-MISC 2pt ER SM	C : B
MMQMMIS053	I099-MISC 3pt ER SM	C : B,2
MMMISND053	I099-MISC 3pt Non-Dated ER SM	C : B,2



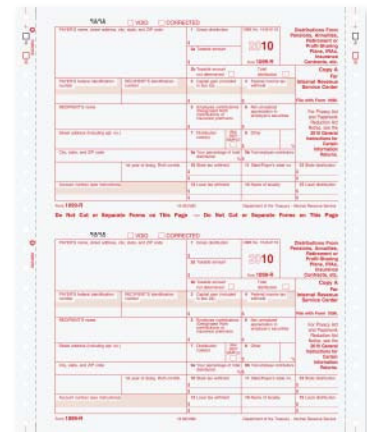
I099-MISC 4pt Carbonless
CMIS054



I099-PATR 2pt Electronic Reporting Self-Mailer
MMQMPATRO52

Most Popular 1099s

Item #	Description	Copy Part
I099-R	Distributions From Pensions, Annuities, etc. Compatible envelope #RDWENV05	
CR054	I099-R 4pt Carbonless	A,B,C,D
CR056	I099-R 6pt Carbonless	A,I,B,C,2,D
QMR054	I099-R 4pt SM	A,D : B,C
QMR056	I099-R 6pt SM	A,I,D : B,C,2



I099-R 4pt Carbonless
CR054

Other 1099s

Item #	Description	Copy Part
I099-A	Acquisition/Abandonment of Secured Property Compatible envelope #99DWENV05	
CSA054	I099-A 4pt Carbonless	A,State,B,C
I099-B	Proceeds From Broker & Barter Exchange Transactions Compatible envelope #RDWENV05	
CB053	I099-B 3pt Carbonless	A,B,C
CB054	I099-B 4pt Carbonless	A,State,B,C
I099-C	Cancellation of Debt Compatible envelope #99DWENV05	
CC053	I099-C 3pt Carbonless	A,B,C
I099-G	Certain Government Payments Compatible envelope #99DWENV05	
CG054	I099-G 4pt Carbonless	A,State,B,C
I099-LTC	Long-Term Care & Accelerated Death Benefits Compatible envelope #99DWENV05	
CLTC054	I099-LTC 4pt Carbonless	A,B,C,D
I099-OID	Original Issue Discount Compatible envelope #99DWENV05	
COID054	I099-OID 4pt Carbonless	A,State,B,C
I099-PATR	Taxable Distributions Received From Cooperatives Compatible envelope #99DWENV05	
CPATRO54	I099-PATR 4pt Carbonless	A,State,B,C
MMQMPATRO52	I099-PATR 2pt ER SM	C : B
I099-Q	Payments From Qualified Education Programs Compatible envelope #99DWENV05	
CQ053	I099-Q 3pt Carbonless	A,B,C

Other 1099s

Item #	Description	Copy Part
I099-S	Proceeds From Real Estate Transactions Compatible envelope #99DWENV05	
CS053	I099-S 3pt Carbonless	A,B,C
CS054	I099-S 4pt Carbonless	A,State,B,C
QMS053	I099-S 4pt SM	A,State,C : B
I098	Mortgage Interest Statement Compatible envelope #99DWENV05	
CI098053	I098 3pt Carbonless	A,B,C
CI098054	I098 4pt Carbonless	A,State,B,C
MMPAI098052	I098 2pt ER SM	C : B
MM98ND052	I098 2pt Non-Dated ER SM	C : B
I098-T	Tuition Statement Compatible envelope #99DWENV05	
CI098T053	I098-T 3pt Carbonless	A,B,C
CI098T054	I098-T 4pt Carbonless	A,State,B,C
MMPA98T052	I098-T 2pt ER SM	C : B
5498	IRA Contribution Information Compatible envelope #RDWENV05	
MMPA5498052	5498 2pt ER SM	C : B
C5498053	5498 3pt Carbonless	A,B,C
I042-S	Foreign Person's US Source Income Subject to Withholding Compatible envelope #42SSWENV05	
CI042S055	I042-S 5pt Carbonless	A,B,C,D,E



1096 TRANSMITTALS

You need one 1096 form to transmit each summary of 1099, 1098, 5498 and W-2G forms filed by a single EIN or TIN. Use one 1096 for each type of form filed.

THREE FREE 1096 forms are included with your 1099 order. If you need more, please order using the following item number. #1096052

ER=Electronic Reporting
SM=Self Mailer (Does not require a separate envelope)

Match Your 1099 Forms with Compatible Envelopes

1099 ENVELOPES

- Envelopes are constructed of 24# white wove stock
- Compatible with nearly all 1099 forms
- Interior tint provides secure delivery of recipient's information on the forms
- All envelopes are imprinted in black with "Important Tax Return Document Enclosed" according to compliance regulations

**FREE
SAMPLES**



1970 - Moisture Seal
1970S - Self Seal



RDWENV05 - Moisture Seal
RDWENV05S - Self Seal



99DWENV05 - Moisture Seal
99DWENV05S - Self Seal



99ENVA - Moisture Seal



R4UPDWENV05 - Moisture Seal
R4UPDWENV05S - Self Seal



RALT9 - Moisture Seal



42SSWENV05 - Moisture Seal



99SWENV05 - Moisture Seal



70007 - Moisture Seal
70007S - Self Seal



Item #	Description	Overall Size	Top Window Size	Top Window Distance From		Bottom Window Size	Bottom Window Distance From	
				Left Edge	Bottom Edge		Left Edge	Bottom Edge
Moisture Seal 1099 Envelopes								
1098CENV (not shown)	1098C Double Window	5 ⁵ / ₈ " x 9"	1 ⁵ / ₁₆ " x 3 ³ / ₈ "	1/2"	3 ⁵ / ₈ "	1 ¹ / ₈ " x 3 ³ / ₈ "	1/2"	1 ¹³ / ₁₆ "
*1970	W-2 Universal Double Window	5 ⁵ / ₈ " x 8 ³ / ₄ "	1/2" x 2 ¹ / ₂ "	1/2"	3 ¹¹ / ₁₆ "	9 ¹ / ₁₆ " x 2 ¹ / ₂ "	3 ¹ / ₁₆ "	1 ¹ / ₂ "
RDWENV05	1099 2up Double Window	5 ⁵ / ₈ " x 8 ³ / ₄ "	1 ³ / ₈ " x 3 ³ / ₈ "	1/2"	3 ¹¹ / ₁₆ "	1 ⁷ / ₁₆ " x 3 ³ / ₈ "	1/2"	1 ¹⁷ / ₃₂ "
99DWENV05	1099 3up Double Window	3 ⁷ / ₈ " x 8 ¹ / ₄ "	1" x 3 ¹ / ₈ "	1/2"	2 ³ / ₁₆ "	1 ¹ / ₈ " x 3 ¹ / ₈ "	1/2"	5 ⁵ / ₈ "
99SWENV05	1099 3up Single Window	3 ⁷ / ₈ " x 8 ¹ / ₄ "	—	—	—	1 ¹ / ₈ " x 3 ¹ / ₈ "	1/2"	5 ⁵ / ₈ "
99ENVA	• 1099 Double Window	3 ¹⁵ / ₁₆ " x 9 ³ / ₁₆ "	1" x 3 ⁵ / ₁₆ "	9 ¹ / ₁₆ "	2 ⁵ / ₁₆ "	1 ¹ / ₈ " x 3 ⁵ / ₁₆ "	9 ¹ / ₁₆ "	3 ¹ / ₄ "
R4UPDWENV05	1099-R 4up Double Window	5 ³ / ₄ " x 8 ³ / ₄ "	3 ⁴ / ₄ " x 4 ¹ / ₁₆ "	3 ³ / ₈ "	3 ¹¹ / ₁₆ "	1 ¹ / ₁₆ " x 3 ¹⁵ / ₁₆ "	4 ¹ / ₂ "	2 ⁵ / ₈ "
RALT9	• 1099-R 4up Alt. Double Window	5 ⁵ / ₈ " x 9"	3 ⁴ / ₄ " x 4 ¹ / ₁₆ "	3 ³ / ₈ "	3 ¹¹ / ₁₆ "	1 ¹ / ₁₆ " x 4 ¹ / ₁₆ "	4 ¹ / ₂ "	2 ⁵ / ₈ "
DWR4 (not shown)	• 1099-R 4up Alt. Double Window	5 ³ / ₄ " x 9"	1 ¹ / ₁₆ " x 3 ⁵ / ₈ "	5 ⁵ / ₈ "	3 ⁵ / ₁₆ "	1 ¹ / ₁₆ " x 3 ⁵ / ₈ "	4 ⁵ / ₁₆ "	1 ¹ / ₈ "
42SSWENV05	1042-S Single Window	5 ⁵ / ₈ " x 9"	—	—	—	1 ¹ / ₄ " x 3 ⁹ / ₁₆ "	3 ³ / ₈ "	2 ¹ / ₃₂ "
70007	• 1099 for Jack Henry Software	3 ⁷ / ₈ " x 9"	7 ⁷ / ₈ " x 3 ⁵ / ₈ "	1/2"	2 ³ / ₈ "	1 ⁹ / ₁₆ " x 3 ⁵ / ₈ "	1/2"	1/2"
Self Seal 1099 Envelopes								
*1970S	W-2/1099 Universal Double Window	5 ⁵ / ₈ " x 8 ³ / ₄ "	1/2" x 2 ¹ / ₂ "	1/2"	3 ¹¹ / ₁₆ "	9 ¹ / ₁₆ " x 2 ¹ / ₂ "	3 ¹ / ₁₆ "	1 ¹ / ₂ "
RDWENV05S	1099 2up Double Window	5 ⁵ / ₈ " x 8 ³ / ₄ "	1 ³ / ₈ " x 3 ³ / ₈ "	1/2"	3 ¹¹ / ₁₆ "	1 ⁷ / ₁₆ " x 3 ³ / ₈ "	1/2"	1 ¹⁷ / ₃₂ "
99DWENV05S	1099 3up Double Window	3 ⁷ / ₈ " x 8 ¹ / ₄ "	1" x 3 ¹ / ₈ "	1/2"	2 ³ / ₁₆ "	1 ¹ / ₈ " x 3 ¹ / ₈ "	1/2"	5 ⁵ / ₈ "
R4UPDWENV05S	1099-R 4up Double Window	5 ³ / ₄ " x 8 ³ / ₄ "	3 ⁴ / ₄ " x 4 ¹ / ₁₆ "	3 ³ / ₈ "	3 ¹¹ / ₁₆ "	1 ¹ / ₁₆ " x 3 ¹⁵ / ₁₆ "	4 ¹ / ₂ "	2 ⁵ / ₈ "
70007S	1099 for Jack Henry Software	3 ⁷ / ₈ " x 9"	7 ⁷ / ₈ " x 3 ⁵ / ₈ "	1/2"	2 ³ / ₈ "	1 ⁹ / ₁₆ " x 3 ⁵ / ₈ "	1/2"	1/2"

* For high-speed inserting equipment.

* Not for users of ATX software.

Pressure Seal 1099 Forms

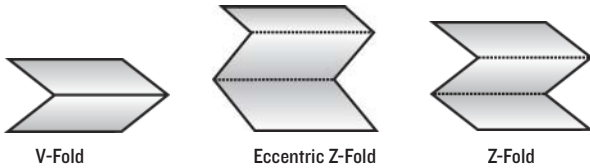
Quickly process a high volume of 1099 forms

WHY PRESSURE SEAL?

- Pressure Seal is great for processing a high volume of tax forms, checks, and other business forms
- Data is printed on blank or preprinted forms. Then using special equipment, forms are folded, sealed and ready for mailing in one easy step
- Pressure Seal saves you time and money by efficiently processing high volumes of forms and eliminating the need for envelopes

1099 PRESSURE SEAL FORMS

- Designed in compliance with IRS regulations
- Simplex imaging eliminates the need to print on both sides
- Use preprinted forms if your software prints only the forms data
- Use blank forms if your software prints the form image and data
- **Order in increments of 500 forms**



Universal Pressure Seal Forms

Item #	Description	Size	Fold Type
80650	Universal Paper	8 1/2" x 14"	Eccentric Z

1099 Pressure Seal Forms

Item #	Description	Recipient Copies	Size	Fold Type
Preprinted				
80485	1099-INT	Copy B	8 1/2" x 11"	Z
80487	1099-MISC	Copies 2, B	8 1/2" x 11"	Z
LMISCP5B*	1099-MISC	Copies 2, B	8 1/2" x 11"	Z
MW1304	1099-R 3up	Copies B, 2, C	8 1/2" x 14"	Eccentric Z
80735	1099-R 4up Ver I	Copies 2/2/C/B	8 1/2" x 11"	V
80799	1099-R 4up Ver I	Copies 2/2/C/B	8 1/2" x 14"	Eccentric Z
80736	1098-T	Copy B	8 1/2" x 11"	Z
Blank				
80349**	Multi-Purpose	n/a	8 1/2" x 11"	Z
80752	1099-R Blank	n/a	8 1/2" x 14"	Eccentric Z

* Contains instructions.

** Best used with 1099-INT and 1099-DIV.

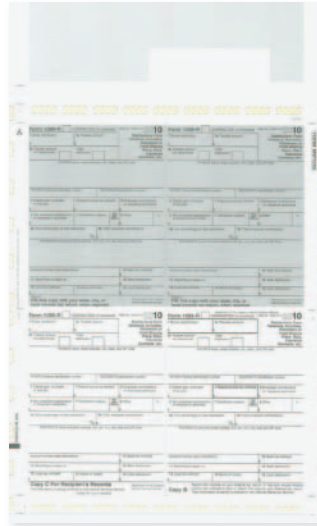


UNIVERSAL PRESSURE SEAL FORM

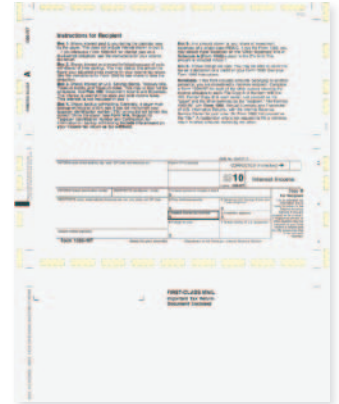
Simplify printing!

Use the Universal Pressure Seal form to print both W-2s and 1099s.

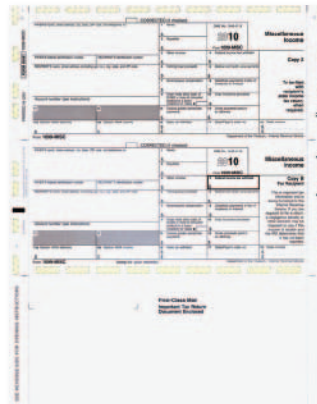
#80650



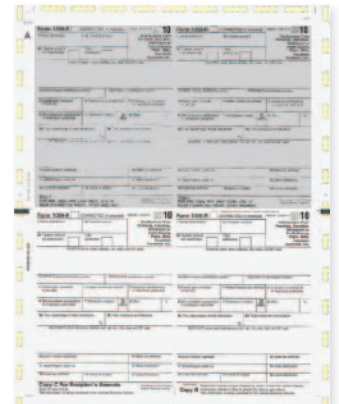
1099-R 4up
80799—Comparable to MW1240



1099-INT
80485—Comparable to MW351



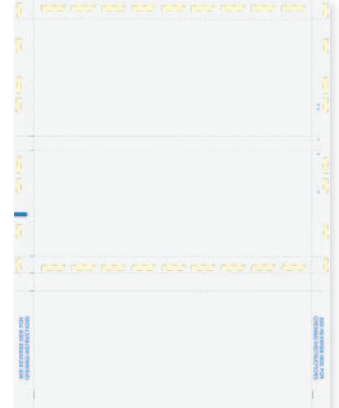
1099-MISC
80487—Comparable to MW353



1099-R 4up
80735—Comparable to MW284



1098-T
80736—Comparable to MW359



1099 Multi-Purpose
80349—Best used for 1099-INT & 1099-DIV

You enter data online, we do the rest

- E-file with the IRS and SSA
- Print and mail recipient copies
- Provide payer copies
- File confirmation email
- Save time and reduce labor costs

Everything is done for you

E-file with IRS or SSA

1099s will be e-filed with the IRS and W-2s e-filed with the SSA. Separate W-3 or 1096 transmittal forms are not required.

Print and Mail Recipient Forms

We print and mail each recipient 4 copies of the 1099 or W-2 to attach to tax returns or keep on file.

Provide Payer Copy

After forms are submitted, we post a PDF for your files. You can also print and mail this copy to state and local government agencies as required.

Email Confirmation

We'll email you a confirmation when your forms have been successfully submitted.

Easy data entry

You enter data online, on a screen that looks like the actual 1099, W-2, or 941 form or import data from QuickBooks® or other software, then your data rolls over each year.

Better than the rest

- Live chat for instant answers to questions
- IRS compliance guidelines
- E-filing, printing, mailing and postage costs included



Ideal for any business with
more than 25 W-2s or 1099s!



1099 & W-2 Reporting Software with E-Filing Services & Fulfillment



All the Tools You Want...from Start to Finish

Winfiler is a complete 1099 and W-2 reporting software designed to eliminate time spent on wage and information reporting.



Save Time with Winfiler

Easy Data Entry

- Easy-to-use, intuitive navigation
- Information can be rolled forward from year-to-year
- Automatic data checking, decimal placement and easily changed default settings
- Data organized by payer

Comprehensive Functionality

- Unlimited payers and payees
- Online updates
- Network installation available
- E-filing available

Streamlined Printing

- Preview forms on-screen before printing
- Print on condensed forms and save time—all forms for one employee are printed on the same page—no separating and collating needed
- Order software, forms and envelopes in one convenient set
- Use preprinted or blank forms

Import Data from Other Software

Winfiler can import your data from other applications, including QuickBooks®, to save even more time!

Choose the right package



W-2 and W-2G Forms	X	X
1099, 1098, and 5498 Forms	X	X
Transmittals and Corrections	X	X
W-3, 1096, W-2c and 1099 Corrections	X	X
Unlimited Payers and Payees	X	X
Payer, Payee, Returns and ProForma Journals	X	X
E-File Center	X	X
State Wage and Unemployment Forms		X
FUTA and SUI Journals		X
940, 94I, 943, 944 and 945 Series		X
Easy Data Import	X	X

Winfiler Packages

- Winfiler 2010 for Preprinted Forms#WFIO
- Winfiler 2010 for Blank Forms#WFBLANKIO
- Winfiler Plus 2011.....#WFPII
- Winfiler Plus Quarterly CD Updates#WFRELI
- Winfiler Plus Quarterly Online Updates.....Available online, please call for more information.

Network upgrades available for 3, 5, and 10 users. Winfiler ships in October 2010. Winfiler Plus ships December 2010.

Visit www.TaxCalcUSA.com

Call 1-866-929-2252

YOUR W-2 AND 1099 PARTNER...

We're here to answer your questions and help you get the right tools for wage and information reporting. Please give us a call if you would like more information or need help selecting the right forms.



Our goal is to deliver everything you need to run your business successfully!

...AND MORE

We can also help with other important business tools for back office and client presentation.

- Business checks
- Quality presentation folders
- Window envelopes
- Standard and specialty mailing envelopes
- Check-writing software for QuickBooks®

Call us for details and free samples.

